



CITY OF ROCKVILLE
ROCKVILLE, MARYLAND

Addendum #1
Request for Proposal (RFP) # 01-23
HUMAN SERVICES NEEDS ASSESSMENT AND GAP ANALYSIS
March 23, 2023

ATTENTION ALL PROPOSERS:

The following addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Proposers who respond to this RFP. Specific parts of the RFP have been amended. Proposers are required to acknowledge receipt of the addendum by signing in the appropriate space at the end of the addendum. Failure to do so may subject your proposal to disqualification. No provided answer to a question may in and of itself change any requirement of the RFP. The following revisions /deletions / additions are listed below; new language has been double underlined and marked in red bold (ex: **new language**) and language deleted has been marked with a double strikethrough (ex. ~~language deleted~~).

The following reports are provided for additional clarity to the RFP process:

This is the Final Report (April 2016) of Senior Citizen Needs Assessment and Gap Analysis (63 pages)
<https://rockvillemd.gov/DocumentCenter/View/35801/City-of-Rockville-Senior-Citizen-Needs-Assessment-and-Gap-Analysis>

Here are two examples of Human Services Needs Assessments that would be in-line with what the City is seeking in this RFP:

<https://www.hcnj.us/wp-content/uploads/2021/10/Hudson-County-Needs-Assessment-Report-2020.pdf>

<https://frederickcountygives.org/learn/human-needs-assessment-report/>

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME IN THE REQUEST FOR PROPOSAL (RFP).

Additionally, please be sure to submit all required forms with your proposal per this addendum and the solicitation instructions.

ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 1 BY SIGNING BELOW AND RETURNING A COPY OF THE ADDENDUM WITH YOUR PROPOSAL OR ACKNOWLEDGING IN YOUR PROPOSAL.

ISSUED BY: PAT RYAN, PRINCIPAL BUYER, 03/23/2023

NAME OF PROPOSER: _____

PROPOSAL DUE DATE: (UNCHANGED) 2:00PM (ET),

FRIDAY, APRIL 14, 2023