

Procurement Division 111 Maryland Avenue Rockville, Maryland 20850-2364 Phone 240-314-8430 Fax 240-314-8439

ADDENDUM 1

DATE: March 12, 2025

REFERENCE: City of Rockville

Invitation for Bid: IFB 07-25

Twinbrook Community Center And Annex Restroom

Renovation

Scheduled Submittal Deadline: Tuesday, March 18, 2025, at 2:00 P.M. (EDT)

Please note the following additions, revisions, clarifications, corrections and/or deletions have been made to the above referenced Invitation for Bid (IFB):

Addition 1:

Work may not begin earlier than August 25, 2025.

Revision 1:

The Bid Proposal Pricing Form Sheets in Section V on pages 334 through 335 of the IFB shall be removed and replaced with those contained in Attachment A to this Addendum.

Revision 2:

The Drawing/Plan Sheets In Section VII: A101, A102, A103, A301 and A601 on pages 369 through 373 of the IFB shall be removed and replaced with those contained in Attachment B to this Addendum.

Revision 3:

Section I, Sub-Section 8; Page 6 has been revised to read as follows:

8. PROJECT DURATION

The duration of all these tasks shall not exceed 120 calendar days from the Notice to Proceed or August 25, 2025, whichever is later. NOTE that the facility must always remain open and accessible to the public. All mechanical, electrical, and plumbing shutdowns must be coordinated 15 working days in advance.

Revision 4:

Partition changes/revisions to specifications and drawings - Refer to update sheet A-601. The partition type previously identified as type "C" is now shown as type "B", in coordination with the notations on the drawings.

Revision 5:

Adult changing station changes/revisions to specifications and drawings - Refer to updated sheets A-101, A-102 and A-103. The adult changing station shall be the Astor Bannerman "Invincible" series table. Drawing note 17 has been updated to note a minimum of two 4"x4"x1/8" steel tubes secured at the floor and ceiling to support the table, and notes have been added to sheet A-101 for the demolition of the existing CMU partition in RESTROOM ANX-1 to permit the installation of the steel tubes so that the adult changing station will be installed flush with the CMU wall. Refer also to the product information for the adult changing station included with this Addendum as Attachment C.

Revision 6:

The first sentence in Section III, Sub-Section 2; Page 34 has been revised to read as follows:

2. CONTRACT TERM, PROJECT SCHEDULE & LIQUIDATED DAMAGES

This contract will begin 10 working days from the date of issuance of a Notice To Proceed (NTP) or August 25, 2025, whichever is later. All work associated with this project must be completed within 120 calendar days after the notice to proceed has been issued or August 25, 2025, whichever is later.

Clarification 1:

Details 3 and 4 of Sheet A-102 in Attachment B of this Addendum clarifies the relocation of the existing sprinkler head and addition of one branch line.

Additionally, we have received the following questions/comments concerning this Invitation for Bid. Responses to these questions are also provided, where additions, revisions, clarifications, corrections and/or deletions found within the City's responses are incorporated into this Addendum:

- 1. Drawing A-103 Equipment Schedule
 - Q1-Please provide Manufacturer and Model number for the Bench (Item 17)
 - Q2 No Model Number or Manufacturer is listed for the Adult Changing Table. Please forward

Response:

Refer to "Revision 5" above.

2. What is the specification of the existing ceramic wall tiles and floor tile? Are these tiles still available in the market? Do you have attic stock that we can use for the repair work?

Response:

No specifications nor attic stock is available for the existing floor tile. Contractor to match the existing tile as close as possible.

3. Are there any sprinkler work in this job?

Response:

There is no sprinkler work in the Annex. Refer to "Clarification 1" above for sprinkler work in the Recreation Center.

4. What is the specification of the adult changing station?

Response:

Refer to "Revision 5" above.

5. In the Proposal Form breakdown, there are no line items for plumbing, mechanical, demolition and toilet accessories, so please provide a revised proposal form that includes these divisions.

Response:

Refer to "Revision 1" above.

6.	Please confirm if all the work in Annex and Recreation restrooms can start simultaneously.								
	Response:								
	Yes, both restrooms can start simultaneously remain open at all times.	es, both restrooms can start simultaneously. However, the restrooms in the main recreation building must emain open at all times.							
7.	7. What is the specification of the bench in Y-Main building restroom?								
	Response:								
	Refer to the equipment schedule on Sheet A GLobal Industries model WB493700, or appro		The bench should be						
Please	sign below to acknowledge receipt of addendum	and return with your bid.							
Sincer	ely,								
	an Pierson, CPSM, C.P.M. ant Director								
Com	npany Name	Authorized Signature							
Date	9								
JWP/jv	ур								

ATTACHMENT A

CITY OF ROCKVILLE ROCKVILLE, MARYLAND

INVITATION FOR BID # 07-25 TWINBROOK COMMUNITY CENTER AND ANNEX RESTROOM RENOVATION

BID PROPOSAL FORM

THIS FORM MUST BE COMPLETED, SIGNED AND RETURNED

IN ACCORDANCE WITH ALL TERMS, SPECIFICATIONS AND REQUIREMENTS, WE PROPOSE TO FURNISH ALL LABOR, EQUIPMENT, MATERIALS AND SERVICES AND THE PERFORMANCE OF ALL WORK NECESSARY TO CONSTRUCT THE 6 TAFT COURT BUILDING RENOVATION PROJECT. PROVIDE PRICING BELOW TO INCLUDE OVERHEAD, PROFIT, TAXES, INSURANCE AND OTHER APPLICABLE FEES AND COSTS.

	DESCRIPTION	UNIT	EST QTY	UNIT PRICE	TOTAL			
1	General Requirements	LS	1					
2	Existing Conditions	LS	1					
3	Concrete	LS	1					
4	Masonry	LS	1					
6	Wood and Plastics	LS	1					
8	Doors and Windows /Openings	LS	1					
9	Finishes	LS	1					
10	Specialties	LS	1					
16	Electrical	LS	1					
21	Fire Suppression	LS	1					
22	Plumbing	LS	1					
23	Heating, Ventilating, and Air Conditioning (HVAC)	LS	1					
26	Electrical	LS	1					
		A.	BASE	BID TOTAL				
ADD ALT 1	Alternate No. 1 – Specification 12300: Replace Floor And Wall Tile	LS	1					
	B. BID ALTERNATIVE NO. 1 - TOTAL							

ATTACHMENT A

ADD ALT 2	Alternate No. 2 – Install And Supply Adult Changing Table In The Annex Building	LS	1		

TOTAL BID PRICE:

A.	Base Bid – Total	
В.	Bid Alternative No. 1 – Total	
c.	Bid Alternative No. 2 – Total	
	Total BID (Sum A + B + C)	

Write the Total Bid Price for the IFB Invitation For Bid # 07-25 Twinbrook Community Center And Annex Restroom Renovation in words:

The City reserves the right to not use the bid alternatives (Alternative No. 1 and/or Alternatives No. 2) in the determination of the low bid value. In the event the City decides to award any of the bid alternatives, those bid items will be used in the determination of the low bid value.

By submitting this offer I acknowledge receipt of and incorporation into this offer of the following Addenda (check each applicable box):

Addendum #1 \square , Addendum #2 \square , Addendum #3 \square , Addendum #4 \square , Addendum #5 \square , Addendum #6 \square

CONTRACT DURATION

This contract will begin 10 working days from the date of issuance of a notice to proceed or August 25, 2025, whichever is later. All work associated with this project must be completed within 120 calendar days after the notice to proceed has been issued or August 25, 2025, whichever is later. Time is of the essence.

Confirm your ability to meet the above schedule. YES NO

This bid and its Firm Fixed Prices shall remain valid through August 25, 2025 for acceptance by the City.

The City of Rockville reserves the right to reject any or all bids, offer or proposals, to waive informalities, and to accept all or any part of any bid, offer proposal as they may deem to be in the best interest of the City of Rockville.

I hereby certify that I have read and understand the requirements of this Invitation for Bid No. 07-25 and, that I, as the Bidder, will comply with all requirements, and that I am duly authorized to execute this proposal/offer document and any contract(s) and/or other transactions required by award of this Invitation For Bid.

UTILITY ROOM

60" TURNING RADIUS -

NEW LAVATORY AT

EXISTING LOCATION -

NEW HAND DRYER

PLAN, SHEET A-103).

POWER FROM CIRCUIT

INSTAHOT (CIRCUIT 9,

PREVIOUSLY USED FOR

PROVIDE NEW GFI

(REFER TO EQUIPMENT

EXISTING ELECTRICAL

INSTALL NEW 24"X24" TRANSFER GRILL IN

EXISTING DOOR, 18"

ALTERNATE 2: ADULT

CHANGING STATION.

CIRCUIT PREVIOUSLY

USED FOR INSTAHOT

|-----

PROVIDE POWER FROM

(CIRCUIT 11, PANEL "A") abla

FROM BOTTOM OF

DOOR

PANEL "A"

EXISTING ELEC. METER TO REMAIN CABINET -EXISTING ELEC. PANELS TO REMAIN ALTERNATE 2: REMOVE EXISTING CMU PARTITION AS REQUIRED TO INSTALL FRAMING/BRACING FOR ADULT CHANGING STATION. FRAMING PLACEMENT SHALL ALLOW CHANGING STATION TO SIT FLUSH WITH WALL EXISTING DOOR TO REMAIN -

ANNEX BUILDING RESTROOM FLOOR PLAN - DEMO

ANNEX BUILDING RESTROOM RCP - DEMO

A-101

SCALE: 3/8" = 1'-0"

/ SCALE: 3/8" = 1'-0"

\ A-101 /

KEYED DEMOLITION NOTES

REMOVE AND DISPOSE OF EXISTING PARTITIONS, WALLS, DOORS AND FRAMES AS REQUIRED FOR

REMOVE AND DISPOSE OF INSTA-HOT. RETAIN CIRCUIT FOR REUSE WITH DEVICES IN RENOVATED

COMPLETELY REMOVE AND DISPOSE OF EXISTING CEILING SYSTEM AND MECHANICAL REGISTERS.

SAW CUT AND REMOVE EXISTING SLAB AS INDICATED TO PERMIT INSTALLATION OF SLOPED SLAB AT

REMOVE WALL FINISH AND INSTALL MIN.TWO 4"X4"X1/8" T.S. FROM FLOOR TO STRUCTURE. SECURE AT SLA AND STRUCTURE ABOVE AS REQUIRED TO SUPPORT MANUFACTURER'S REQUIREMENTS

COMPLETELY REMOVE AND DISPOSE OF EXISTING LIGHTS. RETAIN EXISTING CIRCUITING FOR

REMOVE AND DISPOSE OF EXISTING TOILET ACCESSORIES: TOILET TISSUE DISPENSER, TOILET

REMOVE AND DISPOSE OF EXISTING RESTROOM ACCESSORIES: PAPER TOWEL DISPENSER,

REMOVE AND DISPOSE OF EXISTING TOILET STALLS, URINAL SCREEN & SUPPORTS.

REMOVE AND DISPOSE OF EXISTING PLUMBING FIXTURE.

REMOVE AND DELIVER TO OWNER BABY CHANGING STATION

REMOVE AND DISPOSE OF WALL MOUNTED WOOD CABINET

ALTERNATE 1: REMOVE AND DISPOSE OF EXISTING CERAMIC WALL TILE

ALTERNATE 1: REMOVE AND DISPOSE OF EXISTING CERAMIC FLOOR TILE

2x2 ACOUSTICAL CEILING TILE

2X2 LIGHT FIXTURE- LITHONIA 2VTL2-33L-ADP-GZ1-LP835 OR APPROVED EQUAL

GYPSUM WALL BOARD

2X2 SUPPLY DIFFUSER

1X1 EXHAUST DIFFUSER

OCCUPANCY SENSOR

SPRINKLER HEAD

FIRE ALARM STROBE

NOTE: REFER TO 'FP', 'M', AND 'E' DRAWINGS FOR EXACT FIXTURE / EQUIPMENT TYPE(S), SIZES AND ADDITIONAL INFORMATION.

EXISTING ITEM(S) / EQUIPMENT TO REMAIN

— — EXISTING ITEM(S) / EQUIPMENT TO BE REMOVED

REMOVAL LINE TYPE LEGEND

X' - X" CEILING HEIGHT A.F.F.

REMOVE & RELOCATE BABY CHANGIING STATION

SEAT COVER, & GRAB BARS.

MIRROR, & SOAP DISPENSER.

INSTALLATION OF NEW LIGHTING.

NEW SHOWER

REMOVE EXISTING FINISHED FLOORING

REFLECTED CEILING PLAN LEGEND

EXISTING TO REMAIN

FOR INSTAHOT (CIRCUIT 26, PANEL "A") -PANEL "A") ANNEX BUILDING RESTROOM FLOOR PLAN - NEW WORK A-101 SCALE: 3/8" = 1'-0" ACP — EQ EQ EQ EXISTING FIRE ALARM NOTE: THE ANNEX BUILDING DOES NOT INCLUDE FIRE ALARM STROBES/ANNUNCIATORS. IF A FIRE IS DETECTED IN THE ANNEX BUIDING, AN ALARM IS SIGNALLED IN THE ANNEX BUILDING RESTROOM RCP - NEW WORK RECREATION CENTER. THE SOW WORK FOR THIS PROJECT DOES NOT ALTER THIS EXISTING SYSTEM \ A-101 SCALE: 3/8" = 1'-0"

NEW HAND DRYER (REFER TO

EQUIPMENT PLAN, SHEET A-103).

PROVIDE NEW GFI POWER FROM

CIRCUIT PREVIOUSLY USED FOR INSTAHOT (CIRCUIT 28, PANEL "A")

ALTERNATE 2: RESTORE

EXITING CMU PARTITION

FRAMING/BRACING FOR

ADULT CHANGING STATION

60" TURNING RADIUS

AROUND NEW

SINK & MIRROR

— 60" TURNING RADIUS

NEW HAND DRYER (REFER

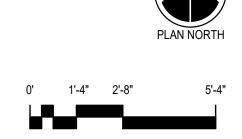
TO EQUIPMENT PLAN,

SHEET A-103). PROVIDE

NEW GFI POWER FROM

- NEW LAVATORY AT EXISTING LOCATION CIRCUIT PREVIOUSLY USED

PLANS



NEW HAND DRYER (REFER

A-102 SCALE: 3/8" = 1'-0"

KEYED DEMOLITION NOTES

REMOVE AND DISPOSE OF EXISTING TOILET STALLS, URINAL SCREEN & SUPPORTS.

REMOVE AND DISPOSE OF EXISTING PLUMBING FIXTURE. REMOVE AND DISPOSE OF EXISTING PARTITIONS, WALLS, DOORS AND FRAMES AS REQUIRED FOR

REMOVE AND DISPOSE OF EXISTING TOILET ACCESSORIES: TOILET TISSUE DISPENSER, TOILET

REMOVE AND DISPOSE OF EXISTING RESTROOM ACCESSORIES: PAPER TOWEL DISPENSER, MIRROR, & SOAP DISPENSER.

REMOVE AND DISPOSE OF INSTA-HOT. RETAIN CIRCUIT FOR REUSE WITH DEVICES IN RENOVATED

REMOVE AND DELIVER TO OWNER BABY CHANGING STATION REMOVE & RELOCATE BABY CHANGIING STATION

COMPLETELY REMOVE AND DISPOSE OF EXISTING CEILING SYSTEM AND MECHANICAL REGISTERS. REMOVE AND DISPOSE OF WALL MOUNTED WOOD CABINET

COMPLETELY REMOVE AND DISPOSE OF EXISTING LIGHTS. RETAIN EXISTING CIRCUITING FOR INSTALLATION OF NEW LIGHTING.

SEAT COVER, & GRAB BARS.

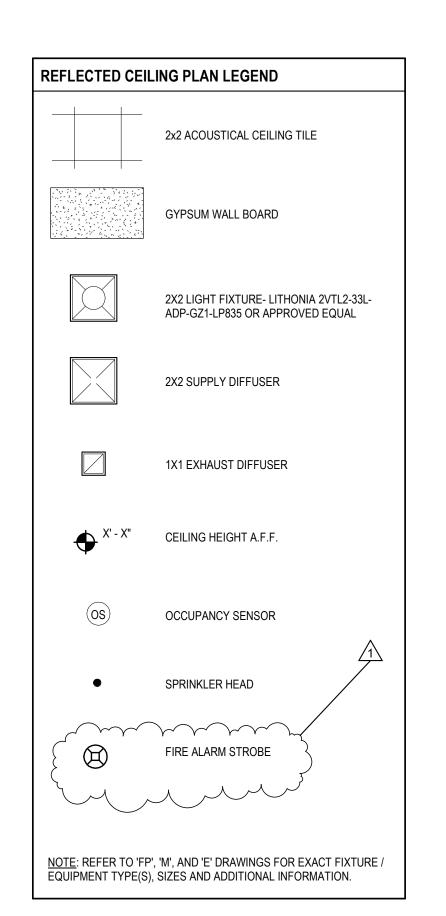
REMOVE EXISTING FINISHED FLOORING SAW CUT AND REMOVE EXISTING SLAB AS INDICATED TO PERMIT INSTALLATION OF SLOPED SLAB AT

NEW SHOWER ALTERNATE 1: REMOVE AND DISPOSE OF EXISTING CERAMIC WALL TILE

ALTERNATE 1: REMOVE AND DISPOSE OF EXISTING CERAMIC FLOOR TILE

REMOVE WALL FINISH AND INSTALL MIN.TWO 4"X4"X1/8" T.S. FROM FLOOR TO STRUCTURE. SECURE

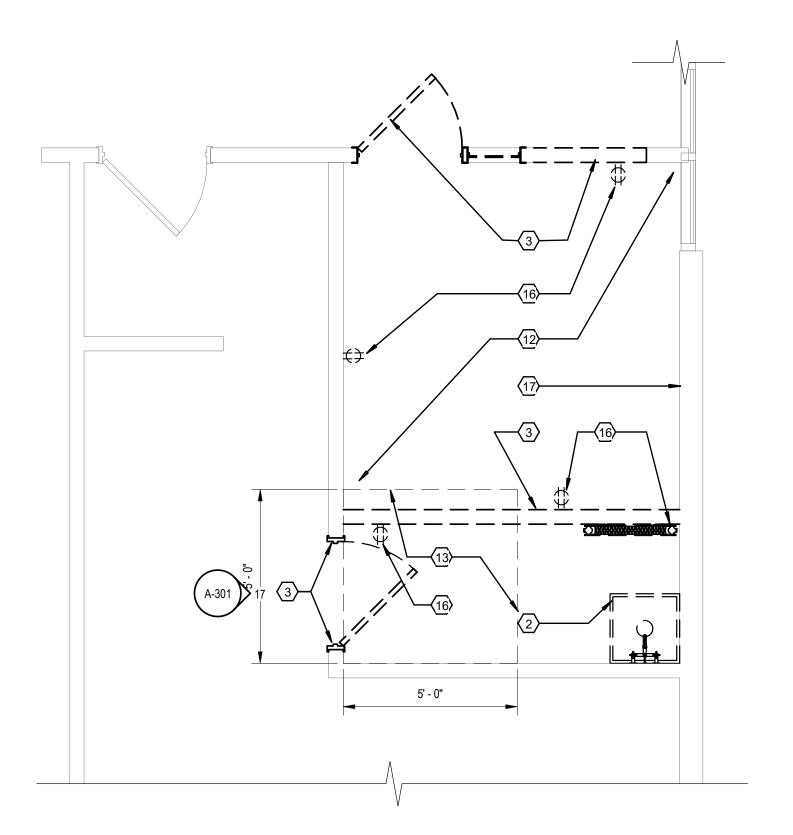
AT SLA AND STRUCTURE ABOVE AS REQUIRED TO SUPPORT MANUFACTURER'S REQUIREMENTS



REMOVAL LINE TYPE LEGEND

EXISTING ITEM(S) / EQUIPMENT TO REMAIN

— — EXISTING ITEM(S) / EQUIPMENT TO BE REMOVED



RECREATION CENTER- NEW RESTROOM - DEMO

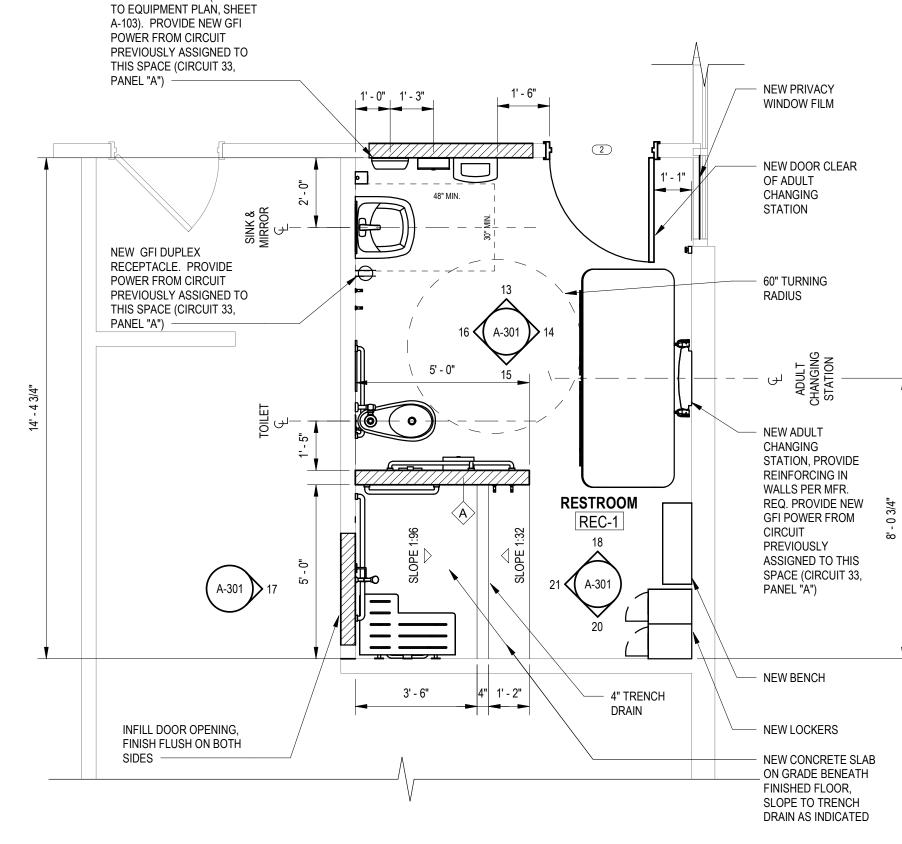
REMOVE EXISTING REGISTER -

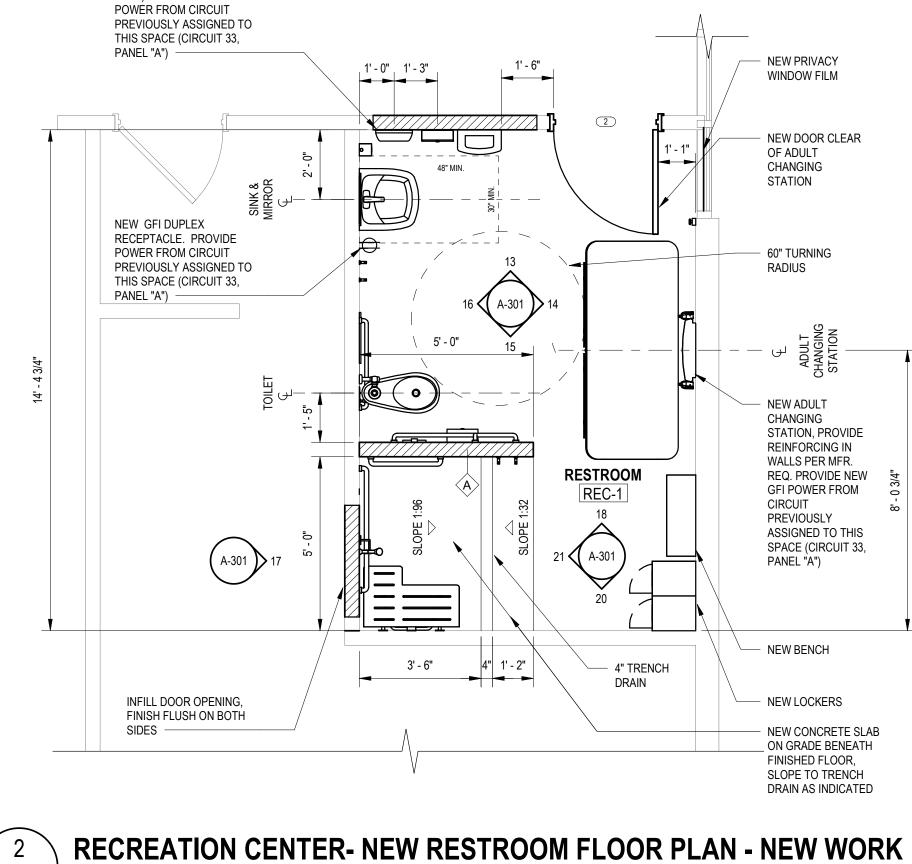
11 - EXISTING 10"X10" EXHAUST DUCT TO REMAIN

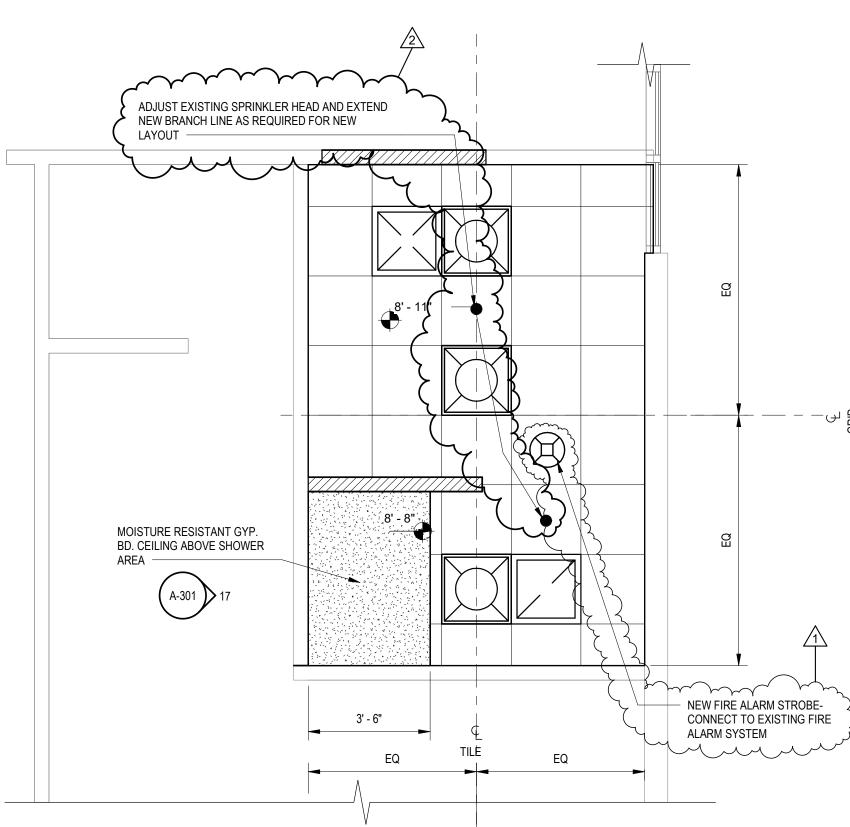
ADJUST EXISTING SPRINKLER HEAD AND EXTEND

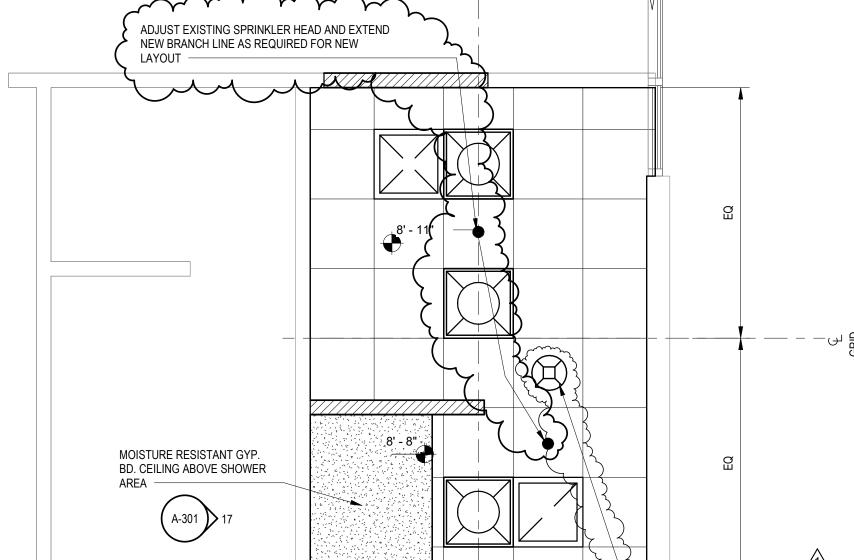
NEW BRANCH LINE AS REQUIRED FOR NEW

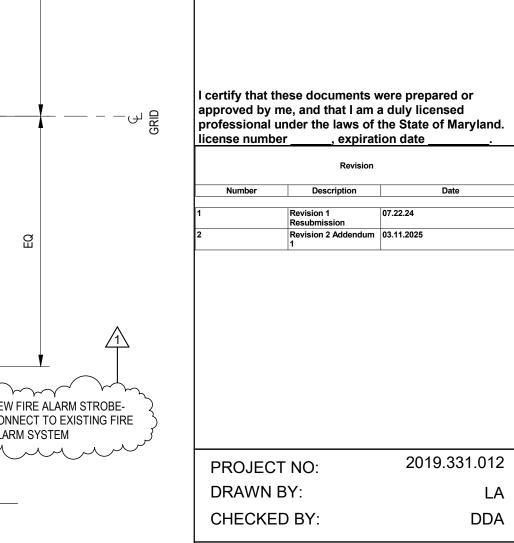
A-102 SCALE: 3/8" = 1'-0"











REGISTRATION:

PROJECT:

ARCHITECT:

TWINBROOK COMMUNITY

CENTER RESTROOM

8401 Connecticut Ave. Suite 350

Chevy Chase, Maryland

Phone: 301-718-0080

Fax: 301-718-9520

www.delta-eas.com

RENOVATIONS

RECREATION CENTER- NEW RESTROOM RCP - DEMO A-102 | SCALE: 3/8" = 1'-0"

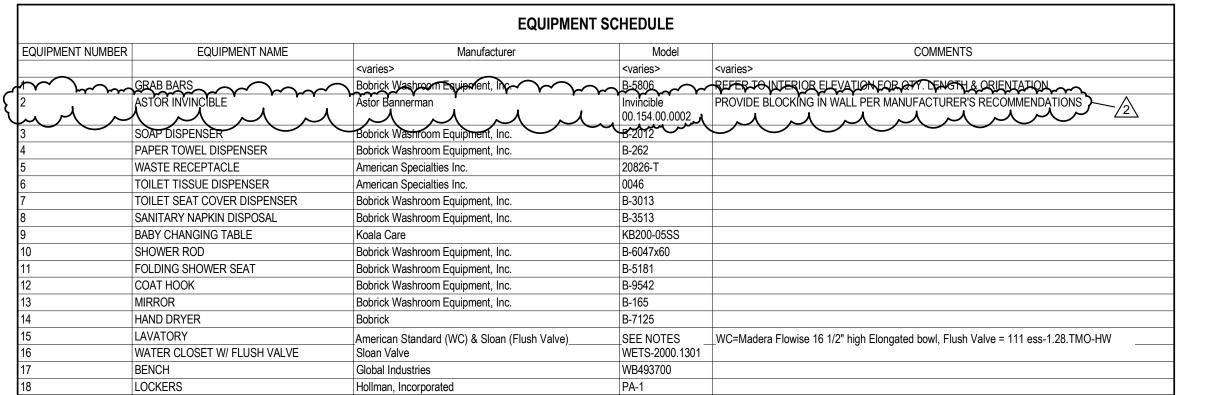
RECREATION CENTER- NEW RESTROOM RCP - NEW WORK A-102 SCALE: 3/8" = 1'-0"

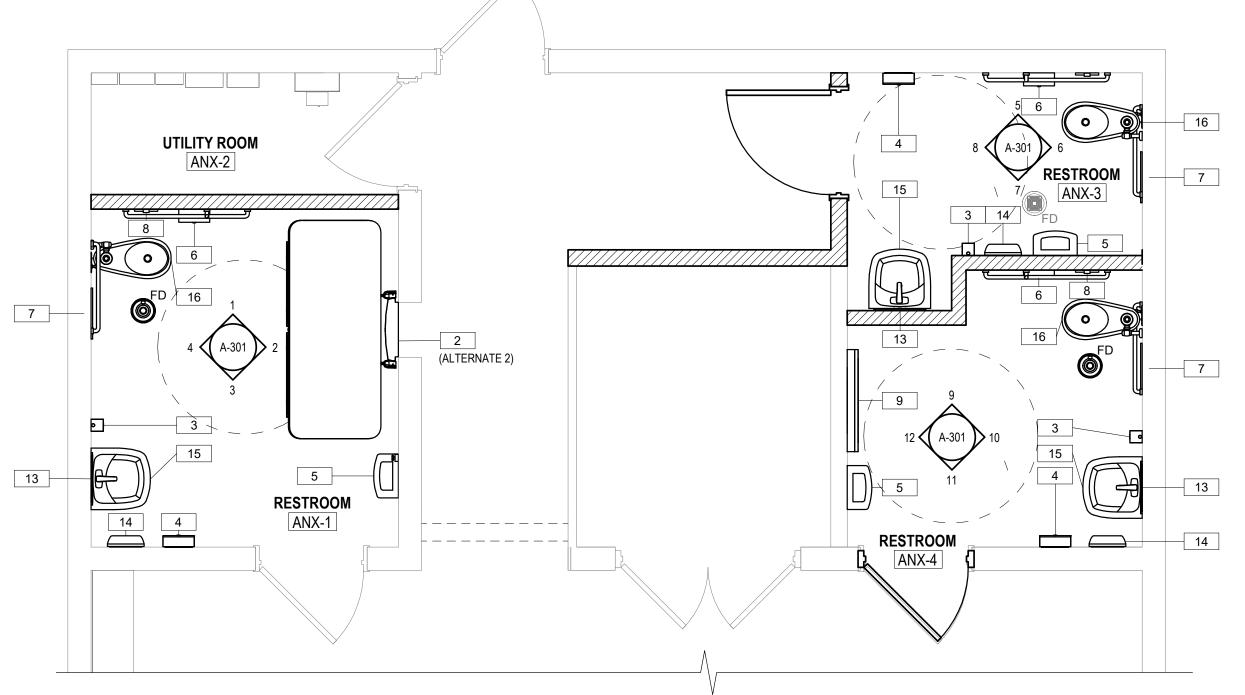
> SHEET TITLE: **PLANS**

RESUBMISSION: 100% 07-22-2024

DDA

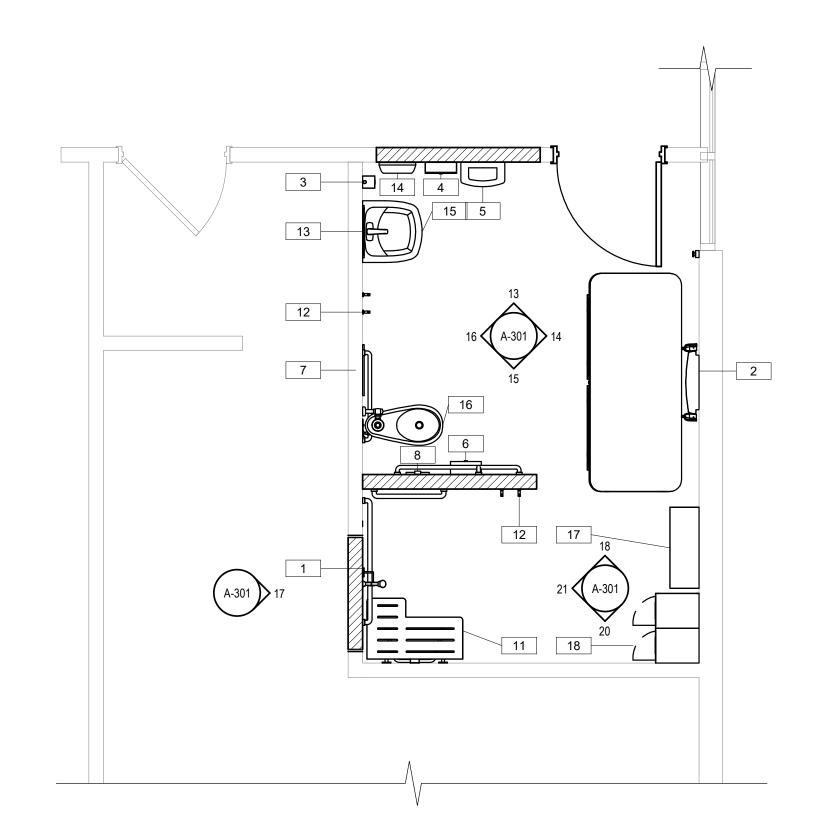
ATTACHMENT B





1 ANNEX FIRST FLOOR PLAN - EQUIPMENT

A-103 SCALE: 3/8" = 1'-0"



Y-MAIN BLDG. FIRST FLOOR PLAN - EQUIPMENT PLAN

SCALE: 3/8" = 1'-0"



PROJECT:
TWINBROOK COMMUNITY
CENTER RESTROOM
RENOVATIONS

ARCHITECT:

8401 Connecticut Ave. Suite 350 Chevy Chase, Maryland Phone: 301-718-0080 Fax: 301-718-9520 www.delta-eas.com

REGISTRATION:

I certify that these documents were prepared or approved by me, and that I am a duly licensed professional under the laws of the State of Maryland. license number ______, expiration date ______.

Revision

Number Description Date

Revision 2 Addendum 03.11.2025

PROJECT NO: DRAWN BY:

CHECKED BY:

RESUBMISSION: 100% 07-22-2024

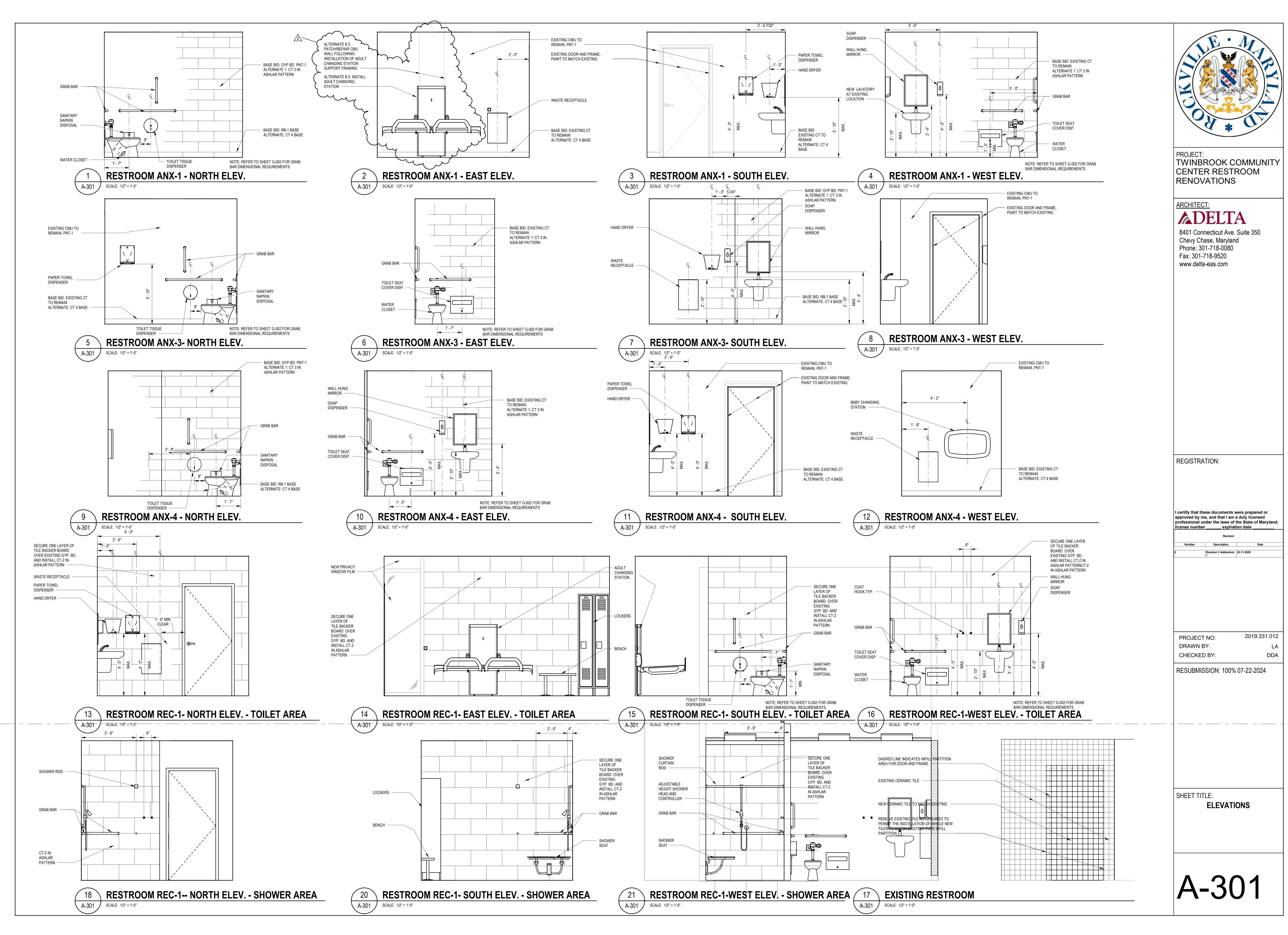
2019.331.012

DDA

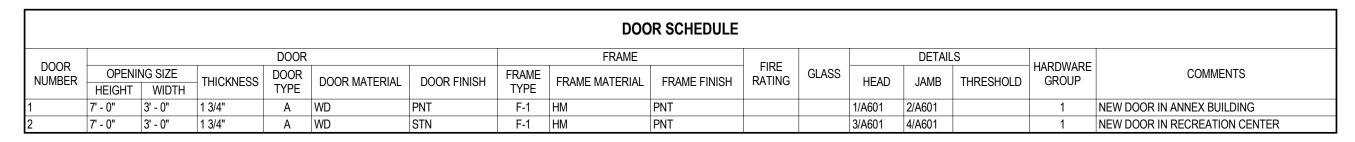
SHEET TITLE:

EQUIPMENT PLAN

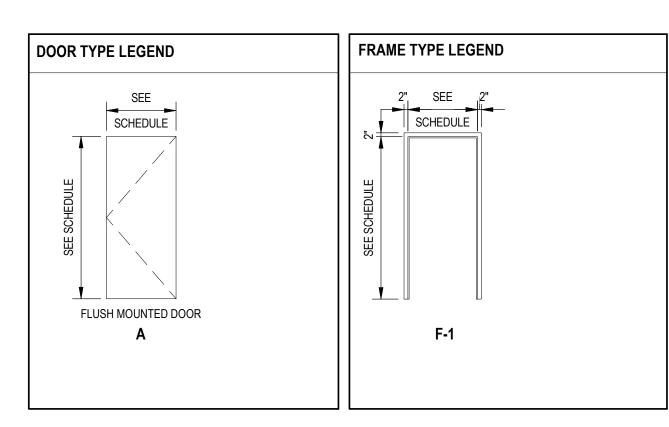
A-103

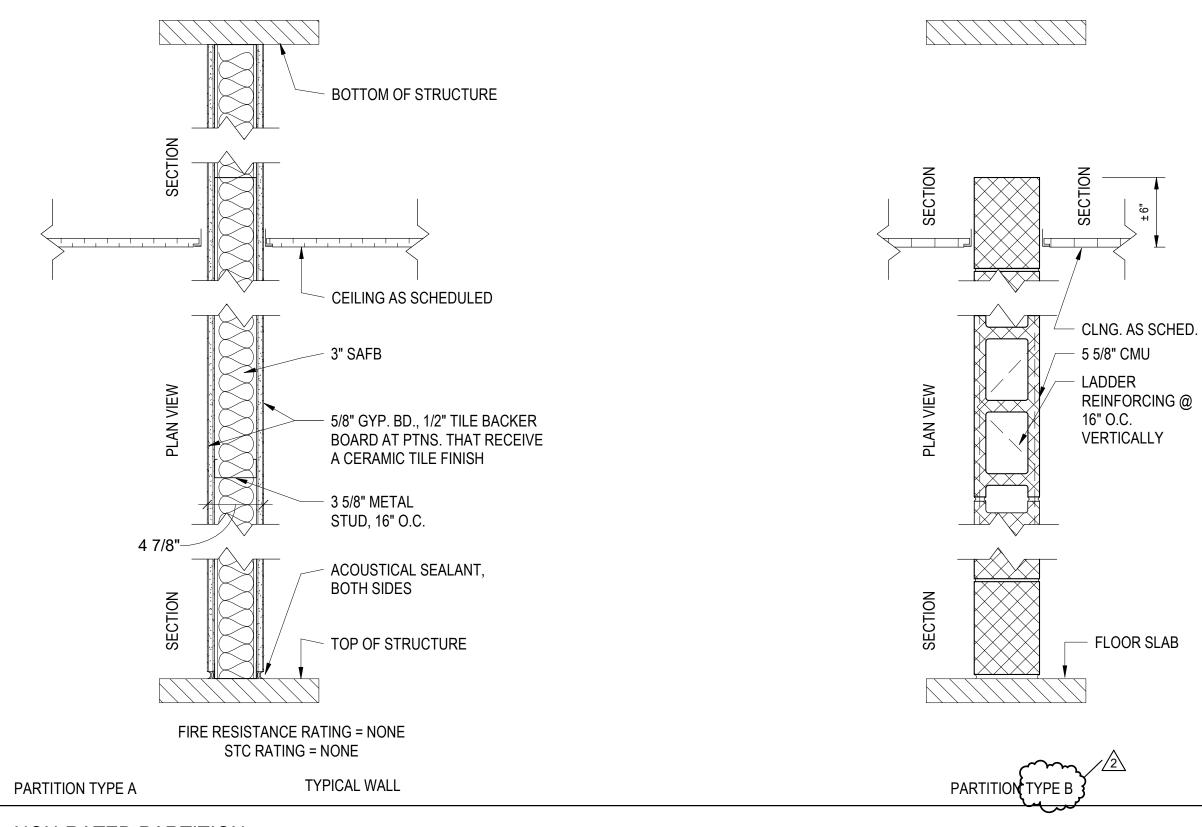


of 58



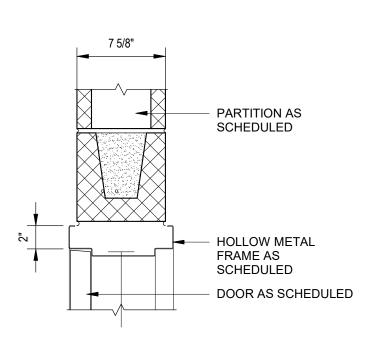
	ROOM SCHEDULE														
2001		FLOOR				WALLS					CEILING				
ROOM NUMBER	ROOM NAME			BASE	NOR	TH	SO	UTH	E	AST	WE	ST	MATERIAL	FINISH	COMMENTS
NOWIDER		MATERIAL	FINISH		MATERIAL	FINISH	MATERIAL	FINISH	MATERIAL	FINISH	MATERIAL	FINISH	IVIATERIAL	LINIOU	
ANX-1	RESTROOM	SEE NOTES		SEE ELEVATIONS	GYP (SEE NOTES)	PNT (SEE NOTES)	ETR	PNT	ETR	PNT	ETR (SEE NOTES)	(SEE NOTES)	ACP	ACP	UNDER ALTERNATE 1 THE FLOOR, NORTH AND WEST WALLS RECEIVE A CT FINISH
ANX-2	UTILITY ROOM	ETR		ETR/RB	ETR	PNT	GYP	PNT	ETR	PNT	ETR	PNT	ACP	ACP	
ANX-3	RESTROOM	SEE NOTES		SEE ELEVATIONS	ETR	PNT	GYP (SEE NOTES)	PNT	ETR	PNT	CMU	PNT	ACP	ACP	UNDER ALTERNATE 1 THE FLOOR, SOUTH AND EAST WALLS RECEIVE A CT FINISH
ANX-4	RESTROOM	SEE NOTES		SEE ELEVATIONS	GYP (SEE NOTES)	PNT (SEE NOTES)	ETR	PNT	ETR (SEE NOTES)	PNT (SEE NOTES)	ETR	PNT	ACP	ACP	UNDER ALTERNATE 1 THE FLOOR, NORTH AND EAST WALLS RECEIVE A CT FINISH
REC-1	RESTROOM	CT-1 AND CT-1A	MFR	CT-2	CT-2	MFR	CT-2	MFR	CT-2	MFR	CT-2	MFR	ACP	ACP	

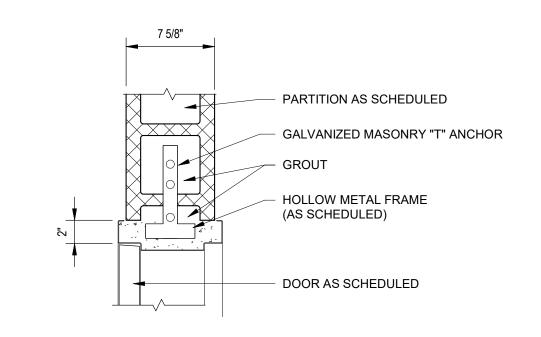




NON-RATED PARTITION

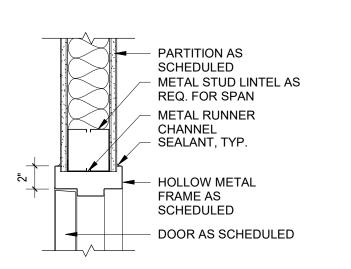
	FIRE	UL	STC	SAB	NOTES
C2.2	N/A	N/A	N/A	N/A	
C2.3	N/A	N/A	N/A	N/A	
C2.4	N/A	N/A	N/A	N/A	
C2.5	N/A	N/A	N/A	N/A	

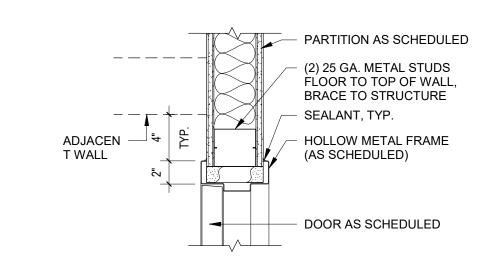


















PROJECT:
TWINBROOK COMMUNITY
CENTER RESTROOM
RENOVATIONS

ARCHITECT:

8401 Connecticut Ave. Suite 350
Chevy Chase, Maryland
Phone: 301-718-0080
Fax: 301-718-9520

www.delta-eas.com

REGISTRATION:

I certify that these documents were prepared or approved by me, and that I am a duly licensed professional under the laws of the State of Maryland. license number ______, expiration date ______.

Revision

Number Description Date

| Revision 2 Addendum | 03.11.2025 | 1

PROJECT NO: 2019.331.012
DRAWN BY: LA

RESUBMISSION: 100% 07-22-2024

DDA

CHECKED BY:

SHEET TITLE:

SCHEDULES & DIAGRAMS

4-601

Astor Invincible

Robust Height Adjustable Changing and Showering Table



Installation and User Guide



ATTACHMENT C

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City of Rockville Twinbrook Restroom Renovation Addendum #1Adult Changing Table Product Information

Introduction



1 Introduction

The Astor Invincible is believed by many experts to be the most robust height adjustable changing table available, delivering uncompromised user comfort and simple hygienic upkeep. Its patented stretcher is made from a highly cut-resistant material that is easy to clean and disinfect, yet offers a comfortable bed to lie on. It has been designed to be tamper proof with integrated controls and security fittings, and contains no removable parts. The split guard gives versatility of use to suit your care task and situation, giving better access whilst maintaining safety.

Intended use

No formal training is required to use the Astor Invincible, users must read and understand the user guide. To aid usage, a quick user guide should be clearly displayed on the wall at all installations.



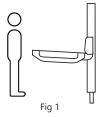
CAUTION: The product must not be used for any purpose that is not specified within these operating instructions.

The product is intended to be used by people trained or experienced in healthcare for a family member or client that:

- needs to be changed or cleaned in a lying position
- is older and/or larger than a child able to use a standard baby changing facility
- is likely to require a hoist to transfer to the changing table

Other than the weight of the patient using the changing table, there are no known contraindications associated with this device.

The maximum working load for the Astor Invincible is 500 lbs (227 kg). The recommended position for use of this equipment is shown in Fig 1.



Operating environment

The Astor Invincible is a robust product designed for use in Changing Places and public changing facilities. However, it could be used in any indoor facility at room temperature.

Product labels



2 Product labels

The labels shown below are labels that will be placed on your Astor Invincible. An explanation of all symbols found on our products can be found in Section 4.



Fig 2a Product label

The reference number shown identifies the model of your product.

The variants of the Astor Invincible are;

- 00.154.00.0001 Astor Invincible with a 75 1/4" (1911 mm) stretcher
- 00.154.00.0002 Astor Invincible with a 70 7/8" (1800 mm) stretcher

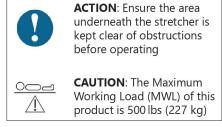


Fig 2b Front cover label



Fig 2c Stretcher label

Warranty



3 Warranty

Once registered, this product has a 3 year warranty against all defects in manufacture of the product. This does not affect your statutory rights.

To **validate your warranty** and for full terms and conditions, please register your product and your details immediately:

online at: www.astorbannerman.co.uk/services

email our support team: support@astorbannerman.co.uk

or call us on: +44 (0)1242 820820

This warranty is provided by Astor Bannerman to the registered customer.

Equipment requiring commissioning must be commissioned by a competent, Astor Bannerman trained technician for this warranty to be valid.

To maintain the warranty, the equipment must be serviced at least on an annual basis by a competent, Astor Bannerman trained technician. Service or repairs undertaken by persons other than competent qualified technicians may invalidate this warranty.

This product has been designed using quality components and tested under standard usage conditions to give a 10 year service life based on regular servicing and average usage patterns and conditions. This does not alter the warranty offered.



Caution, safety information & checks



4.1 Standard symbols

Below are some common symbols used throughout this document and on the product labelling.



This product is UKCA Marked and is certified to BS EN 60601-1:2006+A12:2014 Medical electrical Equipment General Requirements for Basic Safety and Essential Performance, and to BS EN 60601-1-2:2015 for EMC. It also complies with Supply of Machinery (Safety) Regulations 2008, Electrical Equipment (Safety) Regulations 2016, BS EN 349:1993+A1:2008 Minimum gaps to avoid crushing parts of the human body, ISO 10535 Hoists for the transfer of disabled persons, ISO 17966 Assistive products for personal hygiene that support users and BS EN 62262. A declaration of conformity can be found on our website.



This product is CE-marked and is certified to BS EN 60601-1:2006+A12:2014 Medical electrical Equipment General Requirements for Basic Safety and Essential Performance, and to BS EN 60601-1-2:2015 for EMC. It also complies with Supply of Machinery (Safety) Regulations 2006, Electrical Equipment (Safety) Regulations 2016, BS EN 349:1993+A1:2008 Minimum gaps to avoid crushing parts of the human body, ISO 10535 Hoists for the transfer of disabled persons, ISO 17966 Assistive products for personal hygiene that support users and BS EN 62262. A declaration of conformity can be found on our website.



Astor Bannerman product reference number.



Astor Bannerman product serial number.



FOLLOW INSTRUCTIONS FOR USE: Before installing or using this equipment you must read and fully understand these instructions. Failure to comply with these instructions may result in accidents resulting in serious personal injury or the product being damaged.



CAUTION: To indicate that caution is necessary when operating the device or control close to where the symbol is placed, or to indicate that the current situation needs operator awareness or operator action in order to avoid undesirable consequences.



WARNING: This symbol indicates a hazardous situation which could result in serious injury or even death if not avoided.



WARNING: This symbol indicated a hazard relating to electricity/voltage.



Type B applied parts. Parts of this product in normal use necessarily comes into physical contact with the patient to perform its function. The product complies with requirements of IEC 60601-1 to provide protection against electric shock. **The applied part for this equipment is the changing table stretcher.**



This product has a duty cycle of 2 minutes ON and 18 minutes OFF.



This product is for indoor use only.



ACTION: Highlights a mandatory action that must be followed by the user.



Identify any terminal which is intended for connection to an external conductor for protection against electric shock in case of a fault, or the terminal of a protective earth (ground) electrode.



Used to identify that a component is suitable for direct current only.



To signify a prohibited action.

Caution, safety information & checks



4.1 Standard symbols (cont.)



Parts of this product can be recycled.



Parts of this product must be separated when being disposed of.



The battery used in this product contains Lead.



Details of product manufacturer.



Symbol indicated the date of manufacture.

IPX4

This product has been tested for water ingress in accordance with IPX4.

IK10

This product has been tested for external mechanical impacts in accordance with IK10.



The maximum working load for this product is 500 lbs (227 kg).



The lifting range of this product is 12" (300 mm) to 41" (1040 mm).



WARNING: This symbol indicates a hazard associated with EMC (Electromagnetic Compatibility).



Power supply is equipped with safety isolation and short-circuit protection.



Astor Bannerman products are proudly made in Britain.



Control button to raise the stretcher.



Control button to lower the stretcher.



To indicate connection to the mains power supply.



To identify the battery condition indicator.

ATTACHMENT C

Caution, safety information & checks



4.2 General safety information

Further warnings and cautions may be specified in the relevant chapters throughout this document.



WARNING: These instructions must be read and understood before installing or using this equipment. Failure to comply with these instructions may result in accidents resulting in serious personal injury or the product being damaged.

WARNING: No modification of this equipment is allowed without express authorisation from Astor Bannerman. If you suspect that any individual parts may be damaged contact your Astor Bannerman dealer or service provider. Do not remove, attempt to repair or install parts yourself unless directed to do so by Astor Bannerman or its agents.



CAUTION: The product must be installed professionally by a qualified or Astor Bannerman trained individual. Astor Bannerman cannot be held liable for injury to persons or damage to property caused by faulty installation.



WARNING: This electrical equipment conforms to IEC60601-1-2, and needs special precautions regarding electromagnetic compatibility (EMC) and needs to be installed and put into service in accordance with the EMC information. It is unlikely that the user will encounter problems with the product because of inadequate electromagnetic compatibility. However, portable and mobile RF communications equipment can affect medical electrical equipment. When the product is connected to the local mains power supply, we recommend the use of electromagnetic shielding and similar preventative measures to avoid conducted emissions. Prior to installation please ensure that there are no existing equipment in the environment that could be adversely affected by electromagnetic interference. Use of the device should be discontinued if it is suspected that the equipment is being affected by electromagnetic interference.

WARNING: Risk of electric shock if equipment is not used correctly.

WARNING: To avoid the risk of electric shock, this equipment must only be connected to a mains electrical supply with protective earth. The installer must verify that the protective earth terminal of the control box is connected to the external protective earthing system.



WARNING: The product must be connected to the mains supply and a protective earth connection by a qualified electrician in accordance with IEC 60601-1, as well as any locally applicable standards.

WARNING: To ensure protection by electrical separation, the product must be supplied with a mains supply circuit that does not supply power to any other equipment, unless it incorporates a residual current protective device (RCD) with a rated residual operating current not exceeding 30mA. The circuit must be grounded using a protective earth connection and able to be isolated from mains supply by means of a switch installed in a wall or cabinet. Ensure that location of the mains isolation switch or coupling is easy to access and use.

WARNING: The height adjustable changing table is powered by a 32VDC control system with battery backup. The battery enables the use of the changing table in the event of mains electrical supply failure. It is essential that mains electrical power is switched on at all times to maintain the charge of the backup batteries. Ensure that the device is connected to the internal battery at all times.

Caution, safety information & checks



4.3 EMC declaration

The Astor Invincible changing table has been tested for compliance to EN 60601-1-2:2015 and is intended for use in the electromagnetic environments specified below. The responsible organisation should assure that it is used in such an environment.

Guidance and Manufacturer's Declaration - RF Emissions								
Test	Compliance Standard	Electromagnetic Environment - Guidance						
Radiated Emissions Conducted Emissions	CISPR 11:2015 +A1:2016 Group 1, Class A	The Astor Invincible changing table is suitable for use in all						
Mains Harmonics	EN 61000-3-2:2014 Class A	public changing facilities. Its RF emissions are low and are not likely to cause any interference in nearby electronic equipment.						
Mains Voltage Flicker	EN 61000-3-3:2013							

Guidance and Manufacturer's Declaration - Electromagnetic Immunity

Immunity Test	Compliance Standard	Compliance Level	Electromagnetic Environment - Guidance	
Electrostatic Discharge	EN 61000-4-2:2009	± 8kV contact ±15kV air	Floors should be wood, concrete or ceramic tile. If floors are covered with non-conductive synthetic material the relative humidity should be at least 30%.	
Magnetic Field Immunity	EN61000-4-8:2010	30A/m		
Radiated RF Immunity	EN61000-4-3:2006 +A1:2008 + A2:2010	3V/metre (28V/m spot frequencies)	Mains power quality should be that of a typical commercial environment. If problems are encountered then use of the equipment should be discontinued until the source of interference is identified and corrected.	
Conducted Immunity	EN 61000-4-6:2014	3V rms (6V in ISM Bands)		
Fast Transient Burst	EN 61000-4-4:2012	±2kV for power supply lines; ±1kV for input / output lines		
Surge Immunity	EN 61000-4-5:2014	±1kV differential mode; ±2kV common mode		
Voltage Dips and Interruptions	EN 61000-4-11:2011 +A1:2017	-100% ½ cycle -100% full cycle -30% 500mS -100% 5000mS	The Astor Invincible changing table is equipped with a battery backup to permit continued use in the event of a power failure.	

ATTACHMENT C

Caution, safety information & checks



4.4 Regular checks

Please note that the cover must be removed to complete servicing tasks (this includes all annual tasks) which must only be done by a qualified person.



DO NOT carry out these checks or service this changing table when a person is lying on the stretcher.

Tasks to be completed:	Start-up	Monthly	Every 6 months	Annually
Disinfect unit	✓			
Clean stretcher	√			
Check stretcher is undamaged	√			
Check stretcher is secure with no play (check it does not wobble side to side)	√			
Check mains power & battery status indicator lights are both green	√			
Rise and fall: full function test of the equipment; smooth; no unusual noise		✓		
Check guard(s) locks securely / unlock smoothly		✓		
Check guard(s) rotates freely once unlocked		✓		
Corrosion: inspect the unit for any signs of corrosion		✓		
Cables: Check that all cables from the power supply/control unit are securely fitted and show no sign of damage		✓		
Fixings: Inspect all visible nuts, bolts etc. to see that they are secure		✓		
Check the stretcher angle has not changed when the stretcher is deployed. Stretcher should not be leaning towards the floor. If so arrange a service.		✓		
LOLER test* (to be completed by service engineer)			✓	
Service** (to be completed by service engineer)				✓

 $^{{}^\}star LOLER\ testing\ applicable\ to\ products\ used\ within\ the\ UK.\ Please\ follow\ all\ applicable\ local\ regulations.$

Astor Bannerman will make available on request circuit diagrams, component part lists, descriptions, calibration instructions, or other information that will assist service personnel to repair those parts of the equipment that are designated by the manufacturer as repairable by competent service personnel.

If the equipment is likely to not be used for over 1 month then the battery should be disconnected. This can be done by following the reverse of section 12.2.

For further information on servicing offered by Astor Bannerman, contact: service@astorbannerman.co.uk

^{**}To maintain your warranty, and for your safety, this product should be fully serviced annually by a competent, Astor Bannerman trained technician.

Finding your way around the product



5 Finding your way round the product

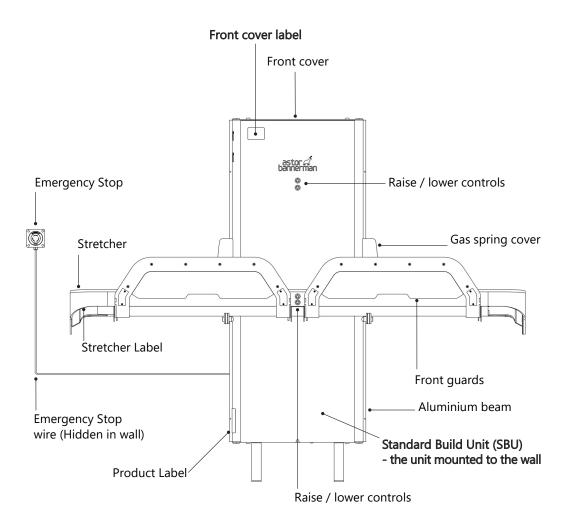


Fig 5



6.1 Daily checks

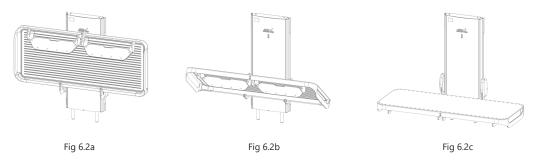
Carry out the following checks daily before using the changing table:

- Check the weight of the user and ensure the equipment is rated for the weight to be lifted.
- Check the mains electrical supply is connected and turned on, see indicator light information Section 6.4. If mains supply is not turned on inform your facility manager.
- If the device is running on battery power ensure that there is sufficient battery charge, see indicator light Section 6.4.
- Check there are no obstructions or items that may be trapped when the changing table is operated.
- Check that the changing table will raise and lower using the buttons on the front cover or stretcher frame (see Section 6.5).
- In the event of an emergency where the mains power needs disconnecting, your device should have a mains isolation switch installed in a separate room or cabinet (see Section 11 pre-installation requirements).

6.2 Preparing for use

The changing table is securely held in the stowed position by gas springs. There is no release mechanism to operate before deploying the stretcher. To move the bed from the stowed position:

- Place your hand on the top edge of the stretcher.
- Pull gently forward and the stretcher will begin to rotate down.
- During the rotation, the bed will gain a little momentum, so position your hand underneath to aid it lowering slowly down.





ACTION: Ensure the area underneath the stretcher is kept clear of obstructions before operating.



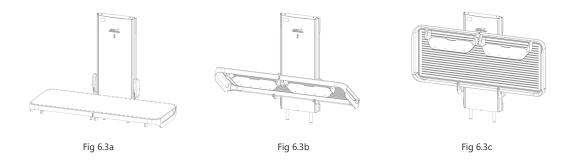
CAUTION: Keep clear of moving parts when stretcher is being raised or lowered.



6.3 How to stow the stretcher

The changing table is securely held in the stowed position by gas springs. There is no release mechanism to operate before deploying the stretcher. To move the bed from the stowed position:

- Stow the guards as shown in Section 6.6.
- Place your hand on the underside of the stretcher.
- Pull gently upwards and the stretcher will begin to rotate up.
- During the rotation, the bed will gain a little momentum, so position your other hand on the end of the stretcher to control the movement safely.





ACTION: Ensure the area around the stretcher is kept clear of obstructions before operating.



CAUTION: Keep clear of moving parts when stretcher is being raised or lowered.



6.4 Check the status of the changing table

The changing table has two indicator lights at the side of the main unit. (Fig 6.4a) The top indicator light will illuminate green when there is power to the device. The light on the bottom will show the status of the battery. Use the equipment only if both lights are green.



DO NOT use the equipment if the both power indicator lights are not green except in emergencies.

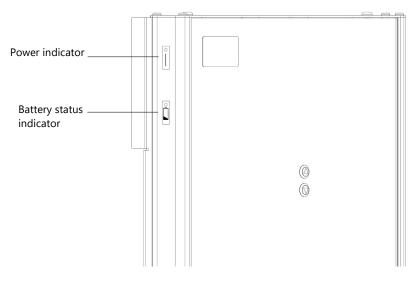


Fig 6.3a

Mains power indicator

- Green = Power on Device in normal condition and ready to use if battery status indicator light is also green.
- O **No light** = There is no mains electrical supply to the device. See troubleshooting section of this manual.

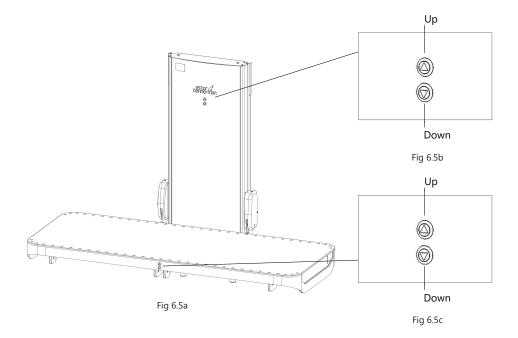
Battery status indicator

- Green = Battery level between 50% and 100%.
- 🥙 Green flashing = Battery is charging and above 50% charge. The device is safe to use if mains power indicator light is also green.
- Orange = Battery is between 20% and 50%. Only use device for emergency release of the patient.
- Orange flashing = Battery is charging and between 20 and 50%. Only use device for emergency release of the patient.
- Red = Battery has less than 20% battery and is not in a ready to use state. Please see troubleshooting section.
- Red flashing = Battery is charging and has less than 20% battery and is not in a ready to use state. Please see troubleshooting section.
- O No light = There is no battery power to the device. See troubleshooting section of this manual.



6.5 Adjusting the height of your changing table

- The changing table is operated using buttons on the front cover or moving stretcher frame. (Fig 6.5a/b/c)
- In either location, the buttons will raise or lower the changing table to the desired height
- Use the raise/lower buttons to position the table at the most convenient height to transfer the person being cared for.
- Once the person has been transferred, raise the front guards (see Section 6.6)
- The stretcher height can then be adjusted to suit a height most comfortable for the care-giver.
- If there is any unexpected movement of the stretcher use the emergency stop.





WARNING: Risk of injury by crushing. Ensure the area underneath the stretcher is kept clear of obstructions before operating. Keep clear of the area above the stretcher when stowing.



CAUTION: Keep clear of moving parts when operating. Ensure there are no obstructions when moving the guards into position.



ACTION: Always deploy the guards before moving the changing table with a person on the stretcher.



ACTION: Ensure the area underneath the stretcher is clear of obstructions before operating.



6.6 Using the guards

The Astor Invincible changing table has two separate front guards. These can be used together or independently.



ACTION: Always deploy the guards before moving the changing table with a person on the stretcher.

To deploy guard into place:

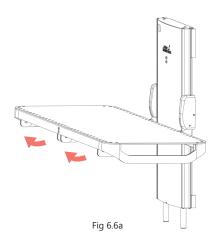
- Reach underneath the stretcher and take hold of the guard. Each guard is retained using magnets. (Fig 6.6a)
- Pull down on the front edge of the guard so it rotates down. Take care not to let go as it may swing around on its own. (Fig 6.6b)
- Rotate the guard forward and up into position.
- Once upright, the guard will be able to drop down into its location and lock into place. (Fig 6.6c)

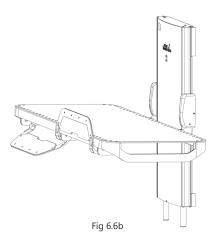
To stow the guard:

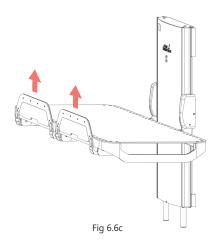
- Lift the guard up until it can be rotated back towards you.
- Rotate the guard down and back underneath the stretcher.
- Push the guard up underneath the stretcher until the magnets retain the guard.



CAUTION: Ensure there are no obstructions while moving the guards into position.







Cleaning & Care



7 Cleaning & Care

The Astor Invincible changing table should be regularly cleaned and must be cleaned between users to prevent the risk of cross contamination of infection.

Cleaning:

- Before cleaning, try a small test first in an inconspicuous area with the cleaning agent you
 are proposing to use.
- The changing table may be cleaned using mild cleaning agents, Isopropyl alcohol (maximum 70% alcohol) or with a warm soapy water solution. The changing table should be rinsed off after cleaning and dried off with a soft cloth.
- Chemical agents, abrasive compounds and solvents must not be used, i.e. drain cleaners, acetone, oven cleaners or acids.
- Attention should always be paid to instruction labels for the cleaning agent.
- Do not use an autoclave or other type of steam cleaner to clean any part of the product.
- The main unit of the device may be cleaned with the same solution used on the stretcher, a stainless steel cleaner may be used on the front cover to remove any marks.



ACTION: Ensure any cleaning product spillages are cleaned up correctly.



CAUTION: Always follow the instructions and comply with the safe use of the cleaning/disinfecting agent. Do not mix cleaning products.



CAUTION: Do not use flammable cleaning agents.



CAUTION: Do not use abrasive cloths or cleaners.



CAUTION: A dampened, non-wet cloth should be used for cleaning.



CAUTION: Do not pour or spray cleaning liquids directly onto the equipment.

ATTACHMENT C

Troubleshooting



8 Troubleshooting

Problem: The stretcher won't move up or down

Suggestion: Check if the emergency stop has been activated, to release turn the emergency stop button clockwise. Check that the mains power supply is switched on. Check that you are using the correct button for the direction of your choice. Check battery status of the device. If the stretcher still won't move, please contact Astor Bannerman service team on +44 (0)1242 820820 or support@astorbannerman.co.uk

Problem: I cannot release the front guards

Suggestion: The guards are held in place by magnets, so with a strong tug, they should release easily enough.

Problem: I cannot put the guards down to stow it

Suggestion: The guards are held in place by an auto-lock mechanism. To release this you need to lift the guard before you try to rotate it down.

Problem: My guards does not stow correctly

Suggestion: The guards are held in place with magnets fixed to the underside of the stretcher. Ensure you have rotated the guards to meet the underside of the stretcher so that the magnets engage.

Problem: My power indicator lights are not illuminated

Suggestion: If the mains power light is not on check that your mains power supply is switched on and live. If the battery power light is flashing please wait for it to turn green before using the product. If the mains light is on and the battery light is red or orange, but not flashing, please contact Astor Bannerman.

Problem: My battery status indicator light has been continually flashing for over 24 hours Suggestion: There maybe a problem with your recharging circuit. Please contact Astor Bannerman.

Problem: I have an idea for improving my product; some feedback, or there's something that doesn't work as expected

Suggestion: Astor Bannerman are committed to continuous improvement. Please contact our service department with suggestions, improvements, feedback or to let us know of any problems with your product on +44 (0)1242 820820 or support@astorbannerman.co.uk

ATTACHMENT C

Technical specification



9 Technical specification

AC input	110VAC-240VAC, 50/60Hz, 382VA
Power supply	Class I power supply
Applied part	Applied part type 'B'
Battery specification	Lead acid battery/ "non-spillable" Input 30V - Output 24V Supplier reference - TiMotion (TBB2-4307-001)
Battery model	TiMotion TBB2 1.2A
Fuses	5Amp fuses (External to the device, part of the mains supply system)
Duty cycle	10% maximum
Maximum working load	500 lbs (227 kg)
Sound emission	LAeq 56dB at maximum working load
Length	75.25" (1911 mm) or 71" (1800 mm)
Height	76.25" (1937 mm)
Depth	40" (990 mm) - Stretcher and guard deployed
Weight of product	216 lbs (98 kg)
Materials	Mild Steel, Stainless Steel, Polyethylene
Operating ambient temperature range	10°C to 40°C / 50°F to 104°F
Operating relative humidity range	10 - 80% not condensed at 20°C / 68°F
Operating atmospheric pressure	50kPa to 106kPa
IP Class	IPX4
Transport & storage conditions	10°C to 40°C / 50°F to 104°F 10 - 80% not condensed at 20°C / 68°F

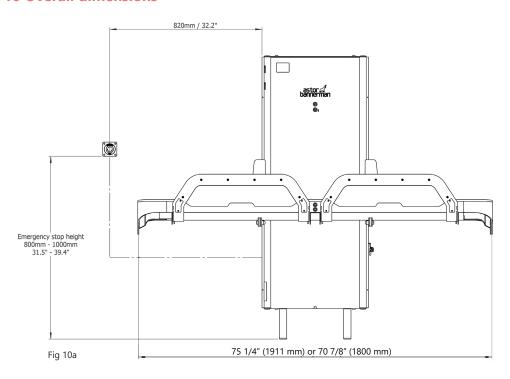


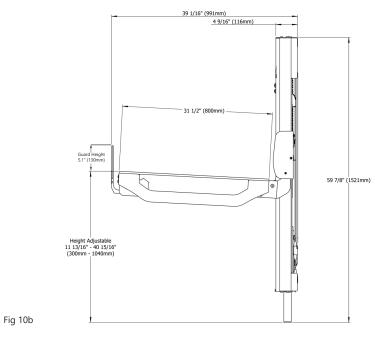
CAUTION: Battery must only be replaced by qualified service personnel. Replacement battery must be the same model as the original battery supplied with the device.

Overall dimensions



10 Overall dimensions





ATTACHMENT C

Pre-installation



11 Pre-installation

Before the changing station can be installed, the wall and mains electrical supply must have been prepared as set out below. Pre-Installation works should be carried out by a competent and qualified professional in compliance with local and national building code standards.

- Electrical requirement: Ensure electrical hazards are fully understood before commencing
 pre-installation, see Section 4.2 page 8 for detail. This device is powered by a Class I power
 supply. A mains supply to suit the technical specification is required through a switched,
 waterproof, flex outlet. This must be fitted as described below. (See technical specification)
- There must be an easily accessible mains isolation switch fitted for this device. It is recommended to be located in a separate room or in a cabinet. If the mains isolation switch is out of sight the switch should have a lock. To conform to IEC60601 clause 8.11.1 both poles of the electrical supply must be isolated. If the isolator is out of the view of personnel servicing the equipment then it shall be capable of being locked in the off position.
- The Invincible is a wall-mounted, floor standing product.
- This product must be connected to a suitable mains earth.



WARNING: Ensure the electrical mains supply is isolated from power while connecting the product to the mains supply.

11.1 Fixing requirement



WARNING: Ensure supporting wall and fixings are suitable and correctly installed by a competent and qualified professional. Risk of collapse of equipment if the strength of the supporting wall structure is inadequate.

- A clear 108 5/16" (2751 mm) width area is required for fitting this product.
- The wall must be load bearing and strong enough to support 1250 lbs (566 kg). It must be flat and free from obstructions from floor to ceiling.
- The wall fixings must be load bearing and strong enough to bear a load of 254 lbs (115 kg) on each of the wall fixings.
- If required, the wall construction can be faced with minimum 23 5/8" (600 mm) wide, 1" (25 mm) thick marine plywood which continuously extends from floor to ceiling.
- If the wall is stud and faced with marine plywood it must be from floor to ceiling and secured every 7 7/8" (200 mm) around the perimeter and to at least two supporting horizontal cross members.
- Ensure any horizontal cross members or parts of the wall construction are not located at the same height as the changing table's fittings in order to avoid a future installation problem.
- Astor Bannerman cannot be held responsible for the reinforcements made in a faulty manner.
- These recommendations are to be considered as guidelines only.

Pre-installation



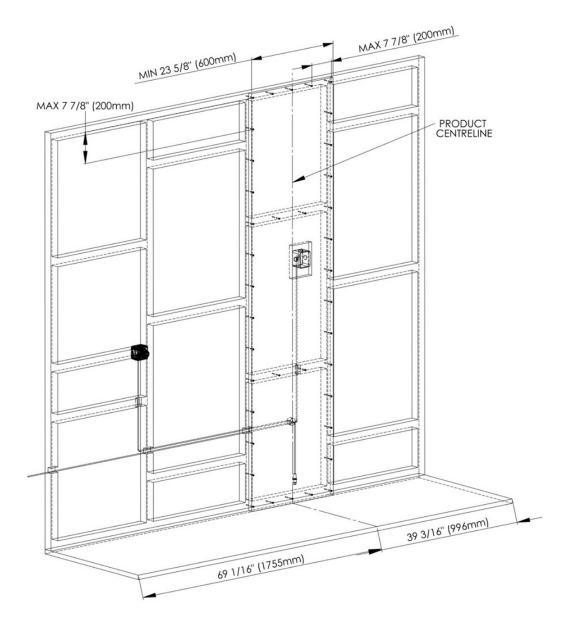


Fig 11.1 Preparing the wall

Pre-installation



11.2 Fitting the emergency stop & switched, waterproof, flex outlet

- The provided emergency stop must be fitted at the position shown in Fig 11.2.
- The emergency stop can be fitted either side of the product depending on your room layout. There must be at least 1 9/16" (40 mm) clearance at one end and 31 1/2" (800 mm) at the other end of the product for the emergency stop. This is to ensure it is 'easily accessible' in accordance with ISO 13850.
- Provision needs to be made to allow the cable to be traced in through the wooden frame
 and remain hidden behind the dry wall / plasterboard. At least 11 13/16" (300 mm) of cable
 should come through the marine plywood at the position shown in Fig 11.2.
- Take care not to damage the connector at the end of the cable. This will be attached to the SBU later during installation.
- A switched, waterproof flex outlet is required for hard wiring the product to. This outlet
 must be located in the position shown in Fig 11.2. The outlet cannot be any larger than 7
 1/2" (191 mm) tall or 5 5/8" (142 mm) wide and must be flush or sub-flush to the level of
 the marine plywood once fitted.
- Examples of suitable outlet types are K56410GRY from MK Electronics or WPB50 from British General.

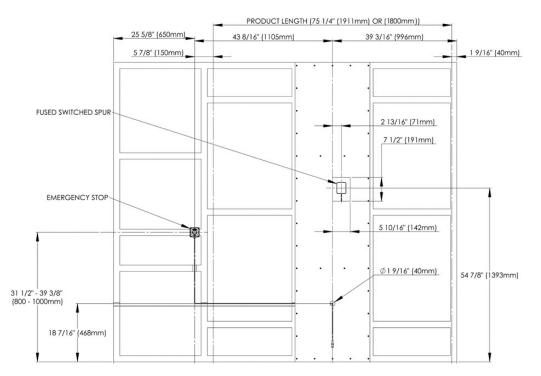


Fig 11.2 emergency stop & switch, waterproof, flex outlet

Pre-installation



11.3 Finished pre-installation & checks

- The finished pre-installation should appear like Fig 11.3.
- Drywall/plasterboard is fitted to appear flush with the marine plywood.
 This wall can then be blended/painted so to appear as a finished wall.

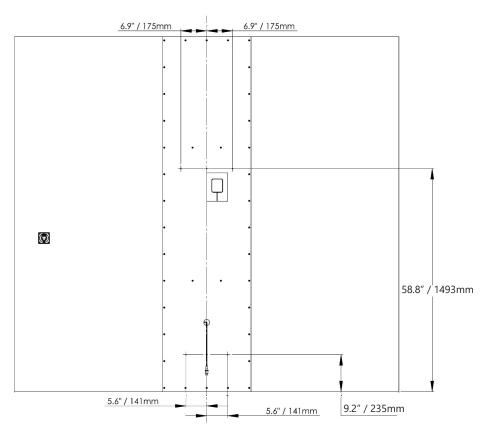


Fig 11.3 Fixing points of Invincible SBU

Checks:

- The wall must be load bearing and strong enough to support 1250 lbs (566 kg). It must be flat and free from obstructions from floor to ceiling.
- The emergency stop has been fitted at the position shown in Fig 11.2. The cable has been hidden in the wall and at least 11 13/16" (300 mm) of cable is coming out of the wall.
- The switched, waterproof flex outlet has been fitted in the position shown in Fig 11.2, is no larger than the stated dimensions and flush or sub-flush with the wall.

Installation



12 Installation

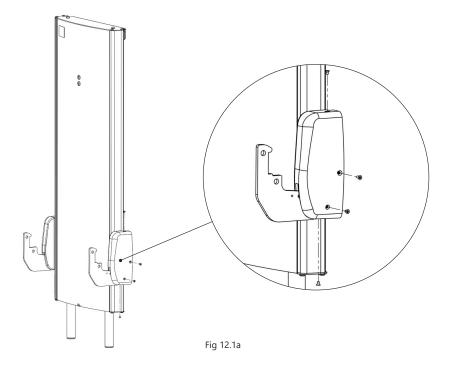
The Invincible must be installed by a competent and qualified technician in compliance with local and national building code standards.

Ensure that all pre-installation works have been carried out & checked in accordance to Section 11.

12.1 Preparing the standard build unit (SBU) for installation

The SBU will be provided with the front & gas spring covers already fitted. These will need to be removed before starting the installation.

Externally accessed security fixings require specific tools which are provided. Please keep them safe after completing installation for future servicing.



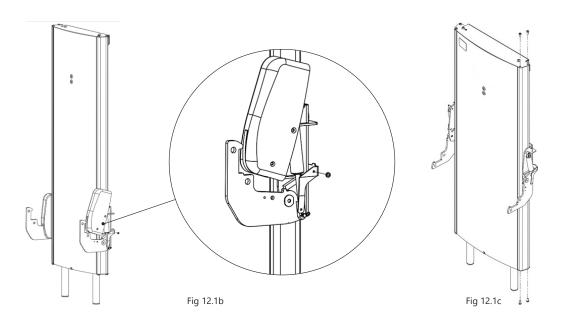
- Remove the four security fixings from each of the gas spring covers, as shown in Fig 12.1a. Take note the upper most horizontal screw is a different size and has a hidden space.
- Each gas spring cover can then be rotated up and away. Keep in safe place as they will be re-fitted at the end of the installation.

Installation



12.1 Preparing the standard build unit for installation (SBU)

• Each gas spring cover can then be removed by rotating up and away, as shown in Fig 12.1b. Keep in safe place as they will be refitted at the end of the installation.

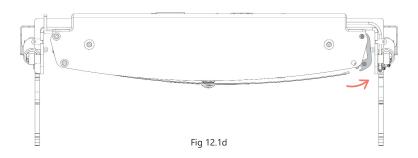


- The front cover can now be removed.
- Start by removing the four screws which retain the aluminium beam as shown on one side only, as shown in Fig 12.1c. Two security screws on the top and two security screws on the bottom.



12.1 Preparing the standard build unit for installation (SBU)

• Looking from the top (Fig 12.1d) the aluminium beam can now freely rotate in order to release the front cover.



- The front cover can now be lifted out vertically in the direction shown in Fig 12.1e, and set aside. This will be refitted at the end of the installation.
- Take care not to scratch or damage the front cover or aluminium beam.
- Temporarily refit the screws into the aluminium beam to prevent any scratches during the next steps.

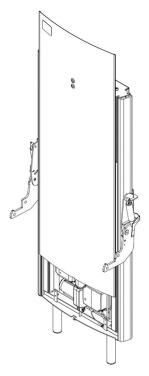


Fig 12.1e



12.2 Connecting the emergency stop

Provision for the emergency stop should have been previously completed in accordance with Section 11. The cable should be hidden in the wall and at least 11 13/16" (300 mm) of cable is coming out of the wall.

- Looking at the rear of the product, locate the female connector, as shown in Fig 12.2a.
- Locate the male connector of the emergency stop which should be coming from the wall.

 Make the connection by rotating the female connector clip cover and fully insert the male connector. The female clip cover should then easy rotate back over to secure the connection.

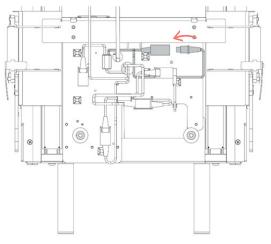


Fig 12.2a

 Tidy the cable behind the product so that it is not visible once the SBU is against the wall.
 Ensure it does not protrude further than any of the other cables.

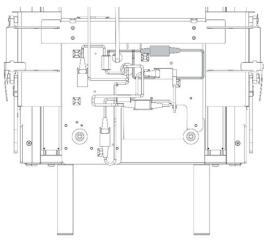


Fig 12.2b

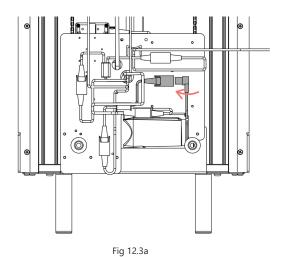


12.3 Connecting the battery

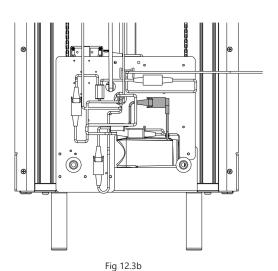
The product has been provided without the battery connected.

- Looking at the rear of the product, locate the female connector, as shown in Fig 12.3a.
- Locate the male connector of the emergency stop which should be coming from the SBU.

Make the connection by rotating the female connector clip cover and fully insert the male connector. The female clip cover should then easy rotate back over to secure the connection.



 Tidy the cable behind the product so that it is not visible once the SBU is against the wall.
 Ensure it does not protrude further than any of the other cables.





12.4 Connecting the power outlet



WARNING: Ensure the mains electrical supply is isolated from power while connecting the product to the mains electrical supply.

A switched, waterproof flex outlet should have been previously fitted in accordance with Section 11. The outlet cannot be any larger than 7 1/2" (191 mm) tall or 5 5/8" (142 mm) wide and must be flush or sub-flush to the level of the wall.

- Position the SBU against the wall in the approximate mounting position which will allow the mains power cable to reach the outlet.
- Hardwire the product to the outlet in accordance with local and national regulations.
- The mains cable from the unit must be protected from moving parts by trunking. At minimum this should extend from the top of the plastic board which retains the fixed electrical components to the outlet. It should be no deeper than 5/8" (16 mm) from the wall and ideally should be positioned 1 ½" (40 mm) to 3" (100 mm) from the centreline of the product.

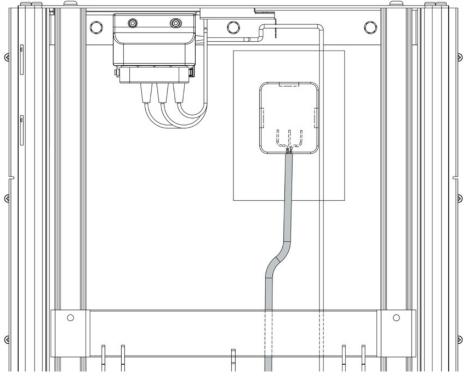


Fig 12.4



12.5 Attaching the standard build unit to the wall

- The wall must have been suitably prepared and reinforced as explained in Section 11 during the pre-installation phase.
- Align the SBU to the wall about the centreline ensuring it is level. If the floor is uneven the feet can be manually adjusted.
- If the floor is uneven, the feet can be adjusted by rotating the black plastic screw head on the bottom of the foot up to 20 mm / (inch equivalent).

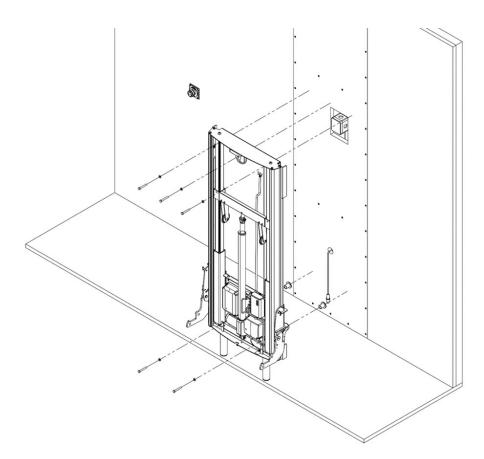
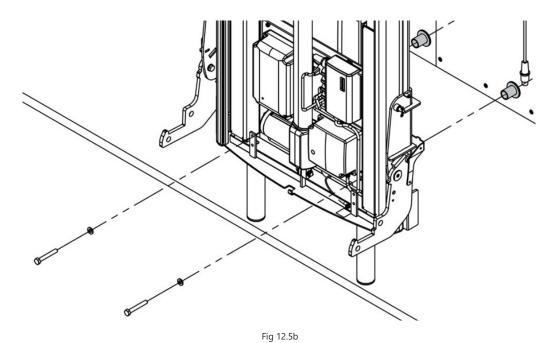


Fig 12.5a



12.5 Attaching the standard build unit to the wall

- With the product in place, mark out the five fixing holes, set the SBU aside and then pilot drill your suitable fixings.
- Using suitable fixings fit the top three first and then lower two. Ensure you have used the provided spacers on the bottom two fixings.



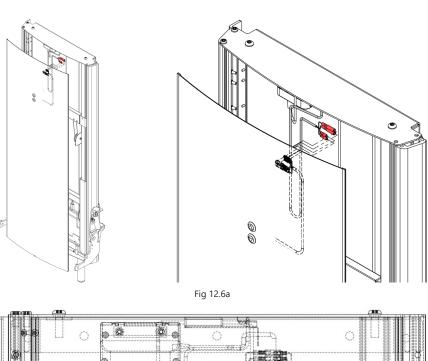
• Tighten all five screws until they are flush.



12.6 Connect the front cover

The front cover has two buttons which need to be connected to the cables from the SBU. Care must be taken to ensure loose cable is left in a position where it will not become tangled.

- Locate the metal front cover which was previously removed from the SBU.
- Connect the four matching-coloured cables from the front cover to the corresponding centrally hanging cables coming from the SBU.



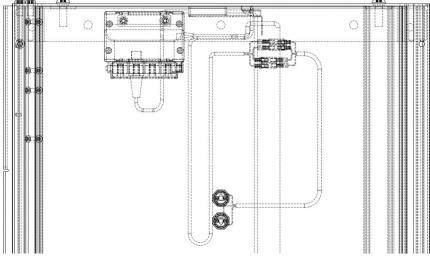


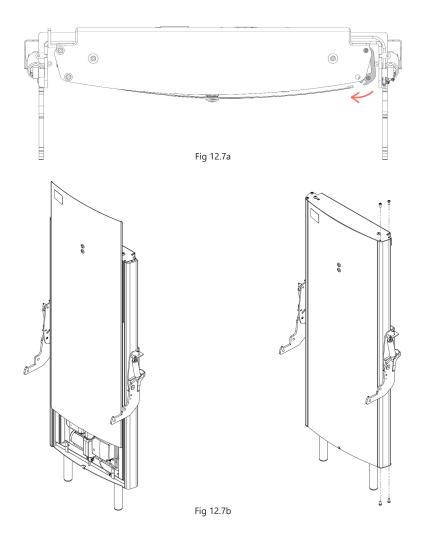
Fig 12.6b



12.7 Refit the front cover

The front cover can now be refitted, fitting is the reverse of removal. Care should be taken not to scratch the front cover or damage the cables.

- Remove the four screws which retain the aluminium beam as shown on one side only (two on the top and two on the bottom).
- Looking from the top, the aluminium beam, as shown in Fig 12.7a, can now freely rotate in order to receive the front cover.



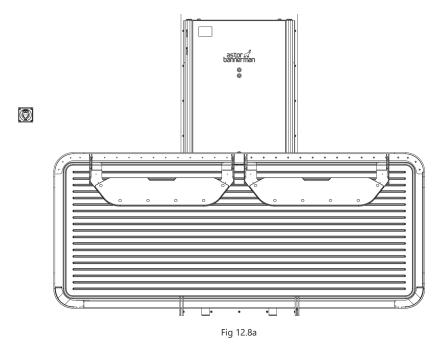
 Refit the four security screws which retain the aluminium beam. Ensure they are fully tightened back up.



12.8 Fit the stretcher.



CAUTION: Take care when fitting the stretcher to the product. This is a heavy item and we recommend two people install the stretcher.



- Bring the stretcher towards the product and rest as shown in Fig 12.8a.
- Take note of the cable/wires coming out of the stretcher bracket and take care not to damage them during the next steps. These will be taped to the stretcher.

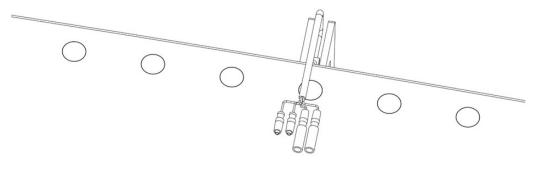
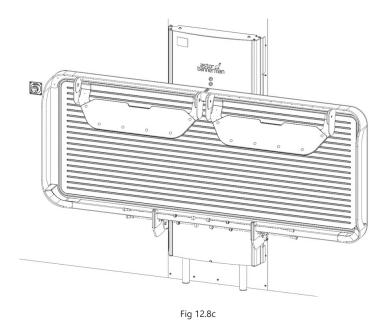


Fig 12.8b

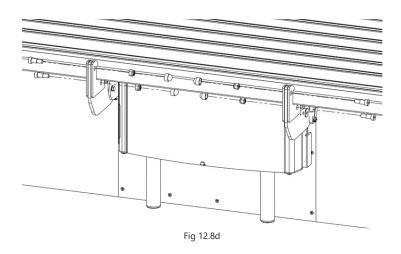


12.8 Fit the stretcher

• With two people, lift the stretcher vertically and slot the SBU arms in the middle of each stretcher brackets, see Fig 12.8c.



- Once in position secure the provided M10 x 16 mm bolts and M10 nuts provided. Finish by covering the nut with the caps provided as shown in Fig 12.8d.
- Once all the fasteners are secured, fold and stow to check the stretcher is moving freely and without restriction.





12.9 Connect the stretcher

The cable coming from the stretcher now needs to be connected to the SBU so that the stretcher buttons will function correctly.

• Remove the label securing the cables to the stretcher.

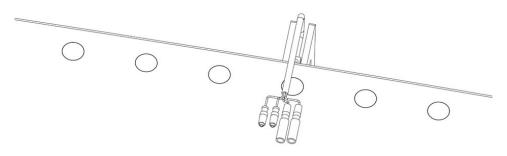


Fig 12.9a

• Deploy the stretcher and locate the cables coming from SBU and the stretcher, shown in red in Fig 12.9b.

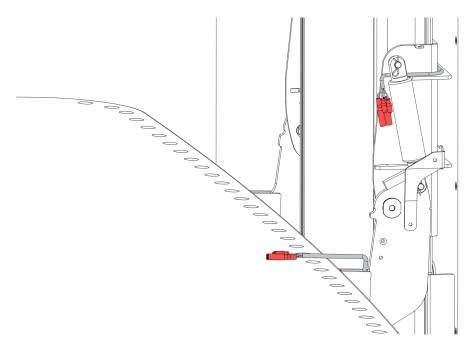


Fig 12.9b



12.9 Connect the stretcher

• Connect the four matching-coloured cables coming from the SBU and stretcher to each other.

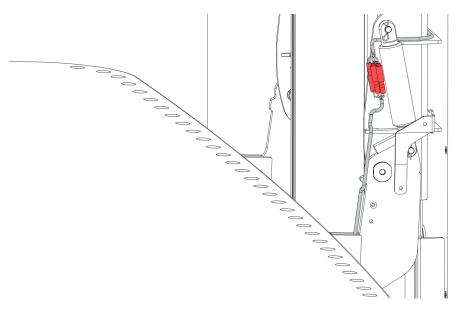


Fig 12.9c

- The mains electrical supply can now be safely turned on.
- Check that the buttons at the front of the stretcher now raise and lower the product.



12.10 Fit the cable cover

• To ensure the cable is not accessible a cable cover must now be installed to protect the connection.

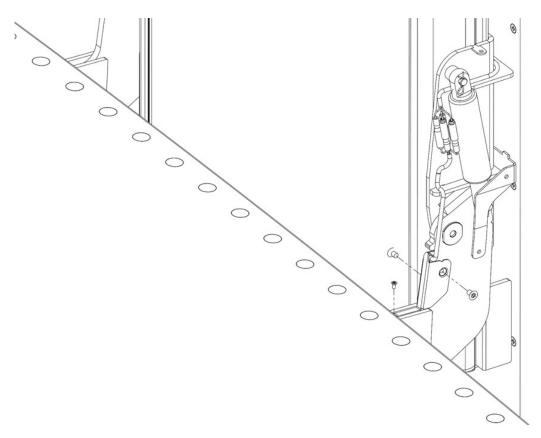


Fig 12.10

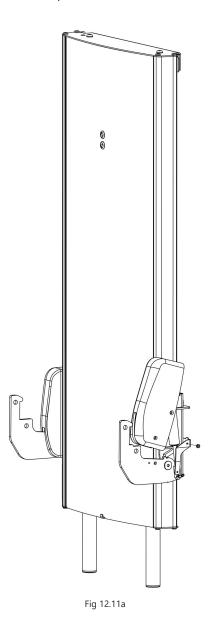
• Using the tools provided and the security fasteners, install the cable cover. The two horizontal screws are M5 x 8 mm and one vertical is M3 x 6 mm as shown in Fig 12.10.



12.11 Refit the gas spring covers

The gas spring covers can now be refitted, fitting is the reverse of removal.

- Locate the gas spring covers and rotate into position, as shown in Fig 12.11a-12.11b.
- Refit the hidden spacer that was removed from the position shown in Fig 12.11c. The spacer will sit behind the M5 x 12 mm screw.



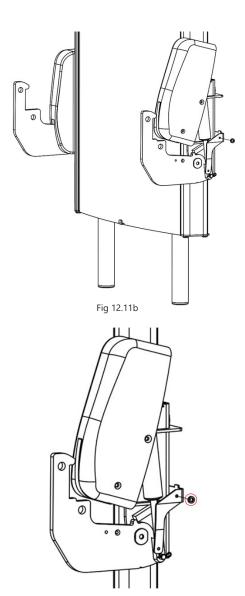


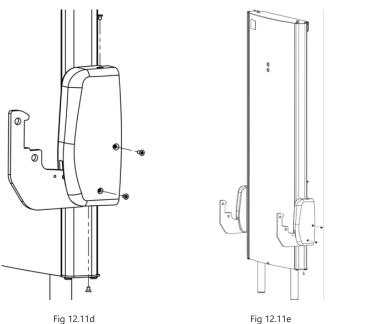
Fig 12.11c

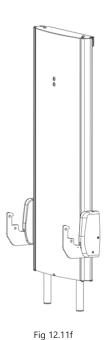
40



12.11 Refit the gas spring covers

- Align the four screw holes and refit with the previously removed screws and internal spacer, see Fig 12.11d.
- The uppermost horizontal screw is M5 x 12 mm with the remaining screws being M5 x 8 mm.
- The M5 x 12 mm screw provided requires the spacer provided to be refitted between the inside of the gas spring covers and metal bracket. Location for the spacer can be seen in Fig 12.11f.





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12.12 Testing

Once complete, a full function test of the product is required, ensuring:

- The stretcher stows vertically and deploys correctly.
- The stretcher rises and falls with no obstructions through the full height range.
- Apply safe working load to stretcher and complete at least 3 cycles of the full height range checking for any excess noise or incorrect movement.
- Both sets of buttons move the stretcher up and down.
- The guards stow securely and is retained by the magnets.
- The guards locks into position when deployed.
- The emergency stop immediately stops the stretcher moving when pressed and re-starts after the emergency stop has been dis-engaged.



12.13 Mounting the wall sign

The wall sign provided must be securely fixed to the wall in a clear and visible position near to the changing table.

- It is recommended that the wall sign be mounted next to and at a similar height as the emergency stop.
- If your changing table is in the corner of a room the wall sign can also be mounted on the perpendicular wall at a similar height.
- The wall sign must be clearly visible at all time. Ensure that the wall sign is not covered when the stretcher is stowed or by any other object in the room.
- Permanently fix the wall sign to your wall using appropriate fixings.

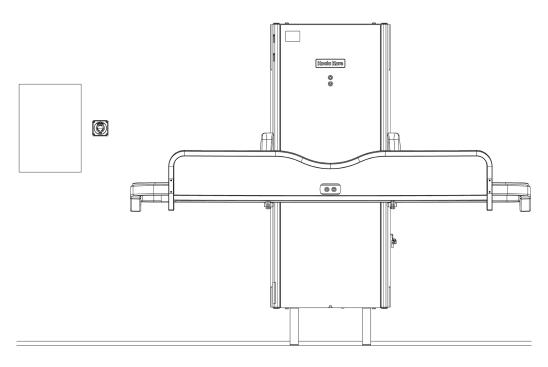


Fig 12.13

Information



13 Moving & transporting the equipment

• It is anticipated that once installed, the equipment will not be transported. If you need to transport this equipment after unpacking it, please contact Astor Bannerman customer services team for advice (see contact details at the end of this booklet).

14 Product disposal

- The steel frame is widely recycled.
- Polyethylene material from the stretcher and guards can be recycled in some local authorities Please check and dispose of in accordance with local regulations.
- The electronic components should be recycled in accordance with local WEEE regulations. For further advice, please contact Astor Bannerman:

email our support team: support@astorbannerman.co.uk or call us on: +44 (0)1242 820820





15 Replaceable parts

The Astor Invincible is supplied for use with the following parts and accessories;

- SBU (main unit) 10.154.01.0001
- Stretcher including front guard 10.154.03.0004 70 7/8" (1800 mm)
- Stretcher including front guard 10.154.03.0018 75 1/4" (1911 mm)

There are no detachable items as part of this product.

There are various parts of the product that may be replaced in the event of any failure or damage. In the event of any component failures or damage please contact us for advice;

 $\textbf{email our support team:} \ support@astorbannerman.co.uk$

or call us on: +44 (0)1242 820820

Service record



16 Service record

Service engineer's name	Date of service	Actions undertaken	Signature

Training record



17 Training record

Date of training	Type of training	Trainee's signature	Trainer's signature
	Date of training	Date of training Type of training	Date of training Trainee's signature Trainee's signature Trainee's signature

Notes



Notes



ATTACHMENT C



Specialist Bathing | Patient Handling | Changing & Showering

Astor Bannerman The Elephant Works, Andoversford Link, Cheltenham GL54 4LB Phone: +44 (0) 1242 820820 | Website: www.astorbannerman.co.uk Email: sales@astorbannerman.co.uk | support@astorbannerman.co.uk









