

# Engineering Service and Program Management For AMI Implementation and Water Meter Selection and Replacement

## Appendix D – Roles and Responsibilities

### AMI Project Team (Consultants, Vendors and Contractors)

Role	Targeted Completion	Responsibilities
Program Management Consultant	<b>Phase 1</b> FY24	Program Study Develop AMI/Meter Vendor RFP Evaluation of AMI/Meter Vendor RFP Bids
	<b>Phase 2</b> FY25	Evaluation of AMI Network Design Evaluation of Meter Selection
	<b>Phase 3</b> FY26	Construction support (optional) Proof of Concept Evaluation Commissioning support (optional)
AMI/Meter Vendor	<b>Phase 2</b> FY25	AMI Network Design Meter Replacement Selection Public Outreach
	<b>Phase 3</b> FY27	Install/ implementation of AMI Network Implement Proof of Concept Launch Customer Portal Public Outreach
Meter Replacement Contractor	<b>Phase 3</b> FY27	Install replacement water meters

### AMI Project Team (City Departments)

City Department	Division
Public Works	Engineering
	Construction Management
	Operations & Maintenance
Finance	Revenue - Utility Billing
City Manager’s Office	Procurement
	Public Information & Community Engagement
Information Technology	IT Operations
	IT Security
	GIS Operations