



## MEMORANDUM

Date: April 9, 2024 REF: IFB 34-24

TO: FILE

FROM: Christos Bazekis, Buyer

SUBJECT: Shortened Response Period of IFB 34-24

In accordance with the City of Rockville Procurement Ordinance Section 17-61, the response period of IFB 34-24 is shortened due to the circumstance of an acute turnaround date. This circumstance was caused by the cancellation of RFQ 032-24, which due to the Quote amounts, had to be resolicited as an IFB. This caused time-constraints due to the delivery date of the purchase, however, all of the same vendors were all informed of this re-solicitation.