



CITY OF ROCKVILLE  
ROCKVILLE, MARYLAND

**Addendum #1**  
**Invitation for Bid (IFB) No. 09-23**  
**RECYCLING HAULING SERVICES**  
**September 27, 2022**

**ATTENTION ALL BIDDERS:**

The following addendum is being issued to amend and clarify certain information contained in the above named IFB. All information contained herein is binding on all Bidders who respond to this IFB. Specific parts of the IFB have been amended. Bidders are required to acknowledge receipt of the addendum by signing in the appropriate space at the end of the addendum. Failure to do so may subject your bid to disqualification. No provided answer to a question may in and of itself change any requirement of the IFB. The following revisions /deletions / additions are listed below; new language has been double underlined and marked in red bold (ex: **new language**) and language deleted has been marked with a double strikeout (ex. ~~language deleted~~).

**QUESTIONS & ANSWERS**

**ISREAL PARK ADDENDUM 4 BIDDER QUESTIONS (*italics*) + CITY RESPONSES (red)**

1. *On page 4, is it required to give a prompt payment discount?*

**RESPONSE:** The discount is optional; the bidder is not required to provide a prompt payment discount.

2. *Will the contract contain a price increase based on the Mid-Atlantic CPI-all index at the beginning of each calendar year? Will that be capped? For example, if the CPI index at the beginning of the next calendar year is 6% will we be able to increase our rate by 6%?*

*Will there be a fuel surcharge?*

*Will the hauler have a say on what processing facility we would prefer to go to or is that strictly on the county's discretion?.*

**RESPONSE:** The initial contract period is for one year after award of contract; this may not correspond to the beginning of each calendar year. Please note this addendum for changes to section 28, fixed pricing is changed from two years to one year. Section II, Item 27, PRICE ADJUSTMENTS (CPI) now reads as follows (~~strikethrough is deletion, bold is new~~):

28. **PRICE ADJUSTMENTS (CPI)** Unless otherwise stated in the bid document, rates quoted are to be firm for **one (1) year** ~~two (2)~~ years after award of a contract. These rates will apply to additional work, change orders and contract modifications. A request for price adjustment after the **1-year** ~~2-year~~ period is subject to approval or rejection by the Purchasing Agent. The Consultant shall submit to the Purchasing Agent sufficient justification to support the Consultant's request. A request for price adjustment may not be approved which exceeds the amount of the annual percentage

change of the Consumer Price Index (CPI) – **Water/Sewer/Trash (W/S/T)** for the twelve-month period immediately prior to the date of the request.

A fuel surcharge will not be considered for this project.

The City will assign work to contractors according to various criteria to determine best value overall value; including but not limited to: recycling commodity values, recycling processing costs, processing capacity, transportation costs, transportation time and accessibility, and materials processing and marketing. The City may consult the hauling contract(s) for input on transportation time and processing facility accessibility to ensure service needs are fulfilled. There may be cases where severe weather, traffic, traffic accidents, road closers, or other transportation issues may inform the selection of a processing facility. The City will identify the most cost-effective option and monitor the above criteria and performance to determine when to assign work to other contractors..

3. *Is there a phone number for a help line in order to assist with electronic bid submission?*

*I was expecting to see separate labeled cells in which to enter a per load price for each MRF but I am not noticing a clear bid form. Please advise.*

**RESPONSE:** The unit price (\$ per load) cells for each MRF on found on Section V: Bid Pricing Form on page 27 of the original IFB. Please use the revised Section V: Bid Pricing Form in Addendum #2. Instructions for electronic bid submission can be found here:

<https://www.rockvillemd.gov/DocumentCenter/View/44886/Quick-Reference-Guide---Submitting-a-Bid-or-Proposal?bidId=>

4. *Is a bid considered responsive if a contractor does not offer pricing for every potential MRF?*

**RESPONSE:** Section V, Bid Pricing Form states that line items left blank or marked "\$0" shall be deemed a non-responsive bid.

5. *Please provide the public information for the tipping fees of the awarded recycling facilities.*

**RESPONSE:** Please see the award for IFB 15-22, Single Stream Recycling Processing Services (pages 49 through 53) of the June 6, 2022 Mayor and Council meeting: [www.rockvillemd.gov/AgendaCenter/ViewFile/Agenda/06062022-6619](http://www.rockvillemd.gov/AgendaCenter/ViewFile/Agenda/06062022-6619)

The Mayor and Council awarded Invitation for Bid (IFB) #15-22, Single Stream Recycling Processing Services, to all responsive and responsible bidders as follows: World Recycling Company (Option 1), BFI Transfer Systems of Virginia (Option 2), WB Waste Solutions (Option 1), Apple Valley Waste, LLC (Option 1), and WM Recycle America, LLC (Option 1) in an aggregate amount not to exceed \$500,000 per year, for a period up to five years, subject to annual appropriation by the Mayor and Council. Tipping fees (\$/ton) are summarized in the following table.

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<b>Bidder</b>	<b>Option 1: Fixed Price Processing Fee (\$ per ton)</b>	<b>Option 2: Revenue Share*</b>
World Recycling Company	\$65.00	No bid
WB Waste Solutions, LLC	\$75.00	No bid
Republic Services	\$80.00	Processing Fee \$138.00 and 70% revenue share (fluctuates monthly)
Apple Valley	\$88.40+\$1 ESC	No bid
WM Recycling America, LLC	\$90.00	No bid

\* Under the revenue share option, the City deducts the processing price from the Monthly Price Index and receives a Revenue Share of the amount of the Monthly Adjusted Price Index above the Initial Processing Price. Prices used to determine payments to or by the City will be calculated using the commodity prices indicated in the Secondary Materials Pricing Southeast Region; PPI Pulp and Paper Week, Southeast Region. The processing contractor shall pay the City a monthly Recycling Credit that consists of the number of tons of recovered materials received by the processing contractor during the month multiplied by the [highest or first monthly published index] market price index (MPI) for the month, based on the percentage composition. The Market Price Index ("MPI") will be set by using the first monthly published index values for single stream material for the commodities identified in the Company's proposal.

6. *It is understood that you may award multiple vendors to insure that you have contingencies in place for emergencies. In the overall guidelines language, it explains further that one contractor may be the "Primary" hauler for one facility and not another. Does this mean that the contract will be operated on a month by month basis due to the market changes in the recycling costs?*

**RESPONSE:** The City reserves the right to award this contract in such a manner that is in the City's best interest; the City may award by any individual option, award multiple contracts, award a primary and secondary option, or none. The City desires to have multiple contractors available on an as-needed basis to perform essential recycling hauling services. This will allow the City to have a list of qualified firms to provide long-term reliable, adaptable, cost-effective and responsive daily services. The City will assign work to contractors according to various criteria to determine best value; including but not limited to: commodity values, processing costs, processing capacity, transportation costs, transportation time and accessibility, and materials processing and marketing. The City will identify the most cost-effective overall option and monitor the above criteria and performance to determine when to assign work to other contractors. The City would utilize these services and monitor costs, performance and markets to determine when it would be in the City's best interest to utilize the next lowest cost-effective option to meet service needs.

7. *In addition to a price adjustment based on the annual percentage of the CPI index, will you also consider a fuel market cost adjustment based on the Weekly Central Atlantic Diesel rates as shown on the U. S. Energy Information Administration website <https://www.eia.gov>? I would suggest having a base price noted in the bid which is the dollar value of October 3rd and providing for an adjustment if the price per gallon increases by more than 15% which we are serving the contract. You would multiply the round trip miles by the number of loads and divide by the mph to get the added cost.*

**RESPONSE:** A fuel surcharge will not be considered for this project.

8. (inquiry at Pre-Bid meeting): Does the bid pricing assume the City or the bidder is loading the materials?

**RESPONSE:** The bid prices for items 1 through 5 and contingent item #1 assume the City provides a loader and an operator to load recycling materials onto the bidder's tractor trailer.

Section IV, Item II, SCOPE OF WORK now reads as follows (*strikethrough is deletion, bold is new*):

**r. Additional Services As-Needed Bidder may provide a loader and an operator to load materials in the event of an emergency. For this contingent item, the bidder will provide a loader, with a 5-yard bucket, and an operator to place the collected single stream materials into a nearby walking bed trailer. The loader must be capable of loading a 13-foot-tall trailer. The loader must have a High Tip Bucket with Grapple.**

**This bid for the optional contingent loading includes:**

- **One-time mobilization cost: Cost to transport loader to 14625 Rothgeb Drive and then remove the loader when services are no longer needed. The loader may remain at the maintenance yard during the period when services area requested.**
- **Daily loading cost: Daily rate for the bidder to provide the loader and operator (\$/day).**

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME IN THE INVITATION FOR BID (IFB).**

**Additionally, please be sure to submit all required forms with your bid per this addendum and the solicitation instructions.**

**ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 4 BY SIGNING BELOW AND RETURNING A COPY OF THE ADDENDUM WITH YOUR BID OR ACKNOWLEDGING IN YOUR BID.**

**ISSUED BY: TJ Ellison, PRINCIPAL BUYER, 09/27/2022**

**NAME OF BIDDER: \_\_\_\_\_**

**BID DUE DATE: 2:00 P.M. (ET), THURSDAY, OCTOBER 6, 2022**