



**CITY OF ROCKVILLE**  
Procurement Division  
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Rockville, Maryland 20850-2364  
Phone 240-314-8430 Fax 240-314-8439

**ADDENDUM 1**

**DATE:** August 18, 2022

**REFERENCE:** City of Rockville  
Request for Proposals:

**RFP 21-22**  
**Engineering Services and Program Management for AMI**  
**Implementation and Water Meter Selection and**  
**Replacement**

**Scheduled Submittal Deadline:**

**Wednesday, September 7, 2022 at 2:00 P.M. (EST)**

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**Questions and Answers**

1. Has the City considered smart sensors as part of the planning process for AMI?

**The City of Rockville has not considered or excluded smart sensors.**

2. To confirm what we heard during the pre-proposal meeting on Tuesday (8/9): So long as the overall project team includes a full service engineering firm as a Sub, will the City consider AMI consulting firms specializing in AMI Procurement and Project Management Services to serve as the Prime for this project?

**If the overall project team includes a full-service engineering firm with staff Professional Engineers licensed in the State of Maryland as a Sub, the City will consider AMI consulting firms specializing in AMI Procurement and Project Management Services serving as the Prime for this project.**

**Engineering documents prepared for this project must be signed, sealed and dated by a Professional Engineer, licensed in the State of Maryland, as required by Maryland General Assembly Statute [§14-103](#).**

3. What is Rockville's fiscal year as referenced in the RFP?

**The City of Rockville's fiscal year is July 1 – June 30. July 1, 2022 was the start of FY 2023.**

4. What are the major factors that are dictating the multi-year deployment schedule?

**A phased project approach was deemed best practice due to lessons learned from regional utility experiences. Additionally, scheduling was determined based on funding; estimated time to create an AMI system and network (produce the program study, evaluate/implement a proof-of-concept, etc.); and work-level efforts to successfully replace all residential and commercial water meters throughout the City.**

5. Is Fiber deployed in the city? If so, can a map be provided?

**The fiber connects various City facilities and community centers. A map cannot be provided at this time, as the City's IT department has determined the map to contain sensitive information.**

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- 6. Preference for ultrasonic meters is stated. Would a no moving parts magnetic flux meter be acceptable or is ultrasonic a firm part of the plan?

**A final decision on meter selection has not been made. Various meter technologies will be evaluated and considered as part of the overall process.**

- 7. Page 27 of the RFP lists Section A, Firm Experience and Capabilities and the proposal requirements of a Table of Contents and Letter of Transmittal. Can the proposer include additional information about their firm experience and capabilities in this section or are we limited to the 1 page transmittal letter?

**One (1) additional page providing the firm’s experience and capabilities in addition to the letter of transmittal is acceptable.**

- 8. RFP page 30 states "NOTE: Project Approach and Work Plan and Understanding the City’s Requirements shall not exceed ten (10) pages in length." Is the 10 page limit for Section D and E individually (20 total pages) or is it a 10 page limit for Section D and E combined?

**The 10 page limit is for Sections D and E combined.**

Please sign below to acknowledge receipt of addendum and return with your proposal.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date